



Chapple Recreation

P.O. Box 4, Barwick, Ontario P0W 1A0 CANADA

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www.chapple.on.ca

Hall / Four Season Facility Rental Form

DATE OF EVENT..... NATURE OF EVENT.....

NAME.....PHONE.....

ADDRESS.....

COST OF RENTAL	With Liquor Permit	Without Liquor Permit	This Event
Entire Building	\$500.00	\$350.00	
Upstairs	\$200.00	\$150.00	
Ice Surface	\$300.00	\$200.00	
Clubroom	\$40.00	\$40.00	
(2) Large or Small Kitchen (for each extra day kitchen is used for your event)	\$50.00	\$50.00	
Hall Rental – keys required for additional days, there will be a \$50.00 per day charge .	\$50.00	\$50.00	
(1) DAMAGE DEPOSIT	\$100.00	\$100.00	
Four Season Rink Facility	½ Day: \$100.00	Full Day: \$200.00	
(1) Four Season Damage Deposit	No Liquor: \$100.00	With Liquor: \$200.00	
(2) PARTY LIABILITY	As per BFL Schedule	As per BFL Schedule 8% PST Total:	
TOTAL			

Proof of Safe Transportation Strategy (check when provided)

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Proof of Liquor Licence (check when provided)

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○ Number of people attending _____

1. Deposit refunded after an inspection by maintenance, providing all the rules and regulations have been followed. Including inspection of grounds for littering and damage. All keys were returned.
2. Keys may be picked up **no earlier than one business day before the event**. If keys are required for additional days, there will be a **\$50.00 per day charge**.
3. Large Kitchen is included for **the day of your event only** when you rent the entire building or ice surface. Small Kitchen is included when renting Upstairs or Club Room only.
4. Proof of insurance is required for all rentals of the hall. Party Liability is available to be purchased through the municipality.
5. Hall renters are liable and must ensure that the facility remains SMOKE FREE. _____ Initials

EVENTS WITH LIQUOR:

6. Parties renting the facility for an event where there will be liquor **served must obtain their own liquor licence**.
7. Must provide a Poster as Proof of Safe Transportation Strategy (Proof of Safe Transportation Strategy is a poster for taxi, bus or other service provided to get home safe during your event).
8. **All liquor must be removed from the facility immediately at the end of an event.**
(as stated on your special occasion permit).
9. It is the renter's responsibility to adhere to all Liquor Laws- No minor consumption will be tolerated.

_____ Initials

\$100 / \$200 deposit required within 5 business days to hold date.

**It is the responsibility of the rental party to pick up keys during regular office hours.
Monday to Friday 8:30 a.m. to 4:00 p.m.**

Paperwork needs to be completed a minimum of a month in advance.

I/We have read and agree to adhere to the terms and conditions of this agreement:

Renting Party Signature

Please make cheques as follows: Chapple Recreation

Deposit Paid the amount of By ChequeCash.....E-Transfer.....

Hall / Insurance: Paid the amount of By Cheque Cash.....E-Transfer.....

Office Use only: Damage deposit released/retained on:.....