



The Corporation of the Township of Chapple

P.O. Box 4, Barwick, Ontario P0W 1A0 CANADA

Phone: (807) 487-2354
www.chapple.on.ca

Fax: (807) 487-2406
CAO@chapple.on.ca

Take Notice that vacancies exist on the Township of Chapple's Council for one (1) Councillor position.

Following Council Resolution RES-133-2025, dated September 10 2025, this vacancy will be filled by *Appointment by Call for Applications*. The successful candidates' term will extend from the date of Council appointment until November 2026.

Eligibility Requirements:

Applicants must meet the following criteria, as set out in the Municipal Elections Act, 1996, Section 17. Subsection (2) Qualifications:

- (a) Resides in the local municipality or is the owner or tenant of land there, or the spouse of such owner or tenant;
- (b) Is a Canadian citizen;
- (c) Is at least 18 years old and;
- (d) Is not prohibited from voting under the Municipal Elections Act, 1996 Section 17 subsection (3) or otherwise by law.

Application Process

Interested, qualified individuals may apply by submitting a Council Vacancy Application Form and Declaration of Qualification Form **in person, along with valid identification and Personal Statement** to the Clerk or designate. Applications and Declaration Forms are available at the Municipal Office or online at www.chapple.on.ca.

Applications must be received by 4:00 p.m. local time on Monday, September 29, 2025, at:

Township of Chapple Municipal Office
54 Barwick Road
Barwick, ON

Personal Statement Requirements

Candidate must submit a personal statement of qualifications for Council's consideration. This personal statement should:

- legible writing (ex. no handwriting, messy writing will not be accepted).
- Not exceed one (1) page in length
- Include the candidate's name and address

For More Information

For questions or further assistance, please contact: Cindy Nielson, CAO/Clerk-Treasurer
Phone: 807-487-2354 Ext. 3, or Email: cao@chapple.on.ca



The Corporation of the Township of Chapple

54 Barwick Road
Barwick, ON
P0W 1A0
Phone: 807-487-2354
email: cao@chapple.on.ca

NOTE

- A Council Vacancy Application may only be filed in person; it may NOT be faxed or emailed.
- It is the responsibility of the person applying to file a complete and accurate application.
- Please print or type information (except signatures)

Council Vacancy Application Form

Council Vacancy Application of a person to be a candidate for appointment to the position of Councillor for the Township of Chapple

Candidate Full Name:

For the Office of: Councillor

Candidate's full **qualifying address** within the municipality

Street Number:

Street Name:

Municipality

Province

Postal Code

Candidate's full mailing address (if different from qualifying address above)

Street Number:

Street Name:

Municipality

Province

Postal Code

Declaration of Qualification and Consent

I _____ the applicant mentioned in this form, declare that I am presently legally qualified to be appointed to hold the office of Councillor for the Township of Chapple and I consent to accept the appointment to that office, if appointed. I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at the Township Chapple in the
District of Rainy River

this _____ day of _____, 2024.

Signature of Clerk or Commissioner, etc.

Signature of Applicant

Date Filed (yyyy/mm/dd)

Time Filed

Candidate or Agent
Initial

Signature of Clerk or Designate

Certification by Clerk or Designate

I the undersigned clerk of this municipality do hereby certify that I have examined the application of the aforesaid applicant filed with me and am satisfied that the applicant is qualified to be appointed and that the appointment complies with the *Act*.

Signature

Date Filed (yyyy/mm/dd)

The Township of Chapple

DECLARATION OF QUALIFICATIONS – COUNCIL

Municipal Elections Act, 1996

DECLARATION OF QUALIFICATIONS FOR THE TOWNSHIP OF CHAPPLE - COUNCIL VACANCY CANDIDATES

I, _____, a nominated candidate for the
office of:

☐

Mayor

☐

Councillor

Do Solemnly Declare That:

1. I am qualified pursuant to the *Municipal Elections Act, 1996* and the *Municipal Act, 2001* to be elected to and to hold the office of:

☐

Mayor

☐

Councillor

2. Without limiting the generality of paragraph 1, I am at least eighteen years of age, a Canadian citizen, a resident of the Township of Chapple or the owner or tenant of land in the Township of Chapple or the spouse of such owner or tenant.
3. I am not ineligible or disqualified under the *Municipal Elections Act, 1996*, the *Municipal Act, 2001*, the Municipal Conflict of Interest Act or any other Act to be elected to or hold the above-mentioned office.
4. Without limiting the generality of paragraph 3,
 - I am not an employee of the Township of Chapple or if I am an employee of the Township of Chapple, I am on an unpaid leave of absence as provided for by section 30 of the *Municipal Elections Act, 1996*.
 - I am not a judge of any court.
 - I am not a member of the Assembly as provided in the Legislative Assembly Act or of the Senate or House of Commons of Canada or, if I am such a person, I will provide proof of my resignation in a form satisfactory to the Clerk of the Township of Chapple prior to 9:00 a.m. on August 12, 2025, I understand that the

Clerk of the Township of Chapple will reject my nomination for the above-mentioned office if I fail to provide proof of resignation by this deadline.

- I am not a member of the Executive Council of Ontario or a federal Minister of the Crown.
 - I am not a Crown employee within the meaning of the *Public Service Act*, or if I am a Crown employee, I have followed and will continue to follow all the relevant provisions of Part III of such *Act*.
5. I am not prohibited from voting at the municipal election under subsection 17(3) of the *Municipal Elections Act, 1996*.
6. Without limiting the generality of paragraph 5,
- I am not a person who is serving a sentence of imprisonment in a penal or correctional institution.
7. I am not prohibited because of conviction of a corrupt practice described in s. 90(3) of the *Municipal Elections Act, 1996* from voting in a municipal election.
8. I am not a person who was convicted of a corrupt practice under the *Municipal Elections Act, 1996* or of an offence under the Criminal Code (Canada) in connection with an act or omission with respect to a municipal election during the last two regular elections prior to Monday, October 24, 2022.
9. I am not disqualified from being elected to or holding office by reason of any violations of the election campaign financial requirements or violations for not filing the financial statement pursuant to the *Municipal Elections Act, 1996*. AND I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Canada Evidence Act*.

Declared before me at the Township of Chapple

This _____ day of _____, 2025

(Signature of candidate)

(Signature of Clerk or designate)

Personal information on this form is collected under the authority of the *Municipal Elections Act (1996)* and will be used for the nomination process for office in the municipal election and will be available for public inspection in the Office of the Clerk, Township of Chapple until the next municipal election. Questions about this collection of personal information should be directed to the Clerk, Township of Chapple, 54 Barwick Road, Barwick, ON P0W 1A0 (807)487-2354 ext. 3.



Council Vacancy Information Release Form

In accordance with the Municipal Freedom of Information and Protection of Privacy Act, I, _____, having applied for the position of Councillor for the Township of Chapple hereby consent to the use of my personal information by the Township of Chapple. This consent permits the Township to share the following information regarding the Council vacancy with the public, either on the Township's website or in person:

- Address: _____
- Telephone: _____
- Email: _____

Dated at the Township of Chapple this ____ day of _____, 2025.

Signature of Candidate



The Corporation of the Township of Chapple

54 Barwick Road Barwick, ON P0W 1A0

Phone: 807-487-2354

Email: cao@chapple.on.ca

NOTE

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- Legible writing (ex. no handwriting, messy writing will not be accepted).
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Personal Statement

Candidate Full Name:

For the Office of: Councillor

Candidate's full **qualifying address** within the municipality

Street Number:

Street Name:

Municipality

Province

Postal Code

Candidate's full mailing address (if different from qualifying address above)

Street Number:

Street Name:

Municipality

Province

Postal Code

Personal Statement to be completed on the next page...

Candidate's Full Name:

Date:

Candidate's Signature:

Date:

PERSONAL STATEMENT

Candidate's Full Name:	Date:
Candidate's Signature:	Date: