

**NOTE:**

All proposed changes are in RED  
Final User Fee review will be at  
December Council Meeting

**SCHEDULE 1  
ANIMALS**

<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Livestock Damage Report Application	No fee
Dog	\$10.00

LaVallee and Alberton do not charge for dogs

Emo charges \$10 per dog. They order new tags every year. For those that have dogs and do not come in to get a new tag every year they charge the fee to their tax roll. They keep a manual listing of all the dogs in the township and use this list to reconcile what revenue is generated per year and for the auditors. Tag system does help with returning stray dogs to owner and still provides an illusion of "control".

**PROTECTION OF LIVESTOCK AND POULTRY FROM DOGS ACT, R.S.O. 1990, C. L.24  
PART I  
PROTECTION OF LIVESTOCK AND POULTRY**

**When dogs may be killed**

2 Any person may kill a dog,

- (a) that is found killing or injuring livestock or poultry;
- (b) REPEALED: 2002, c. 17, Sched. F, Table.
- (c) that is found straying at any time, and not under proper control, upon premises where livestock or poultry are habitually kept. R.S.O. 1990, c. L.24, s. 2; 2002, c. 17, Sched. F, Table.

**Section Amendments with date in force (d/m/y)**

**Liability of municipality**

3 (1) Where a dog kills or injures livestock or poultry, the local municipality in which the killing or injury occurred is liable to the owner of the livestock or poultry for the amount of damages that is determined under section 4 and shall pay over the amount to the owner within 30 days of the determination. 2010, c. 16, Sched. 1, s. 4 (4).

## SCHEDULE 2

### BUILDING AND/OR DEVELOPMENT PERMITS

**Building Permit Term: One year from date of issuance**

DESCRIPTION	FEE (\$)
Permit Fee	0.01 of estimated construction value, subject to minimum below
Minimum Permit Fee	\$70.00 <del>\$75.00</del>
Minimum Demolition Permit Fee – Per Structure	\$70.00 <del>\$75.00</del>
Minimum Swimming Pool Permit Fee	\$70.00 <del>\$70.00</del>
Base Fee for first \$1,000.00 of Value	\$70.00 <del>\$75.00</del>
Each additional \$1,000.00 of Value or part thereof	\$10.00
Administration fee for building without a permit	The greater of \$250.00 or 20% of Building Permit Fee
<b>METHOD OF CALCULATION OF ESTIMATED CONSTRUCTION VALUE</b>	
<b>RESIDENTIAL</b>	<b>PER SQUARE FOOT</b>
Ground Floor	\$160.00 <del>\$175.00</del>
Second Floor	\$80.00 <del>\$90.00</del>
Basement	\$40.00 <del>\$50.00</del>
Crawl Space (25% of Basement)	\$20.00 <del>\$25.00</del>
Cabins, Seasonal Dwellings	\$80.00 <del>\$85.00</del>
Garages, Accessory Buildings	\$40.00 <del>\$45.00</del>
Car Port	\$30.00 <del>\$35.00</del>
Deck	\$15.00 <del>\$20.00</del>
<b>Barns of Livestock Housing Structures</b> Barns of Livestock Housing Structures constructed on property classified for assessment purposes as “Farm” (other classes pay at accessory building rate)	\$15.00 <del>\$20.00</del>
<b>Commercial and/or Industrial Buildings</b>	\$100.00 subject to fees as set out below
Commercial and/or Industrial Buildings estimated construction value to be the greater of the following values: <div style="text-align: right; margin-left: 100px;"><b>\$120.00</b></div> a) The estimated construction value calculated at \$100.00/square foot, or; b) The estimated construction value as calculated by the Manager.	

<b>NOTWITHSTANDING</b>	
Notwithstanding anything contained in Schedule 2, where: Proposed construction value does not fit into any of the categories listed above; the Project Manager shall determine the Estimated Construction Value and when requested by the Chief Building Official, shall provide evidence supporting the Estimated Construction Value. The evidence shall be total project receipts or the Contract value documentation.	
<b>REFUND OF BUILDING PERMIT FEES FOR CANCELLED PERMITS</b>	
An Administration Fee shall be charged for Building Permits cancelled prior to the commencement of construction when a refund is requested by the Applicant and/or the property owner. The Administration Fee shall be the greater of: A) \$70.00, or; <b>\$75.00</b> B) 20% of the Building Permit Fee	
<b>Financial Institutions</b> Request for project inspection report	\$250.00
<b>Permit Maintenance Fee</b> In the event there is no request for inspections after a period of 6 months, a notification letter shall be sent. If no request is received within 30 days, a fee shall be applied to taxes for the property in question.	\$150.00/6 month period  <b>I have not used this – can we cancel it?</b>

**SCHEDULE 3**  
**CEMETERIES**

DESCRIPTION	FEE (\$)
<b>SALE OF PLOTS</b>	
Single Plot: Maximum of 4 urns on one plot, plus one (1) interment if it is PRIOR to any urns being placed	\$50.00
Transfers and Refunds Any refund other than those returned within 30 days of purchase shall be less the care and maintenance portion of the purchase price	\$25.00
Interments – Employee attendance if after regular hours (overtime)	Employee hourly rate x 1.5
Interments – Employee attendance Saturday and Sunday	Employee hourly rate x 1.5
Disinterment's	Full cost recovery
Marking location for placement of monument(s)	\$50.00
Interment of cremated remains – Employee attendance required at all interments (full burials or cremations)	\$150.00
See, inter alia, Ontario Regulation 30/11 s. 168 re certain Fees, eg, in-ground grave that is 2.23 square metres or 24 square feet or larger:	The greater of 40 percent of the price of the interment rights as set out on the price list and \$290.00.
<b>MONUMENTS as per O. Reg 30/11 s.166(1)</b>	
Monument Placement	No fee
Flat marker measuring less than 1,116.12 square centimetres (173 square inches)	No fee
Flat marker measuring at least 1,116.12 square centimetres (173 square inches)	\$100.00
Upright marker measuring 1.22 metres (4 ft) or less in height and 1.22 metres (4 ft) or less in length, including the base	\$200.00
Upright marker measuring more than 1.22 metres (4 ft) in either height or length, including the base	\$400.00
<b>TRANSFER FEE</b>	
Applicable to all sales or other transfer of Interment Rights or any Interest therein, and to the issuing of a new Certificate of Interment Rights	\$35.00
<b>Registration of Burial Permits</b>	\$20.00
Notwithstanding anything contained in this Schedule 3, certain Fees relating to cemeteries, burials, and matters and things relating thereto, are set by the <i>Funeral, Burial and Cremation Services Act, 2002, S.O. 2002, c. 33</i> as amended, including successor legislation, and are subject to change without notice.	

## SCHEDULE 4

### FIRE, EMERGENCY AND OTHER SERVICES

DESCRIPTION	FEE (\$)
Auto Extrication – Provincial Roads	Current MTO Rates
Auto Extrication – Municipal Road	Current MTO Rates/Cost Recovery
Manpower	\$35.00 hour/Per Firefighter (after 1 <sup>st</sup> hour)
Contractors	Full cost recovery
Emergency Calls other than Auto Extrication	Full Cost Recovery + current MTO rates for apparatus plus man-hour charge
Training Officer	\$35.00/hour
Burning without a Permit (Out of Control, or in non-compliance of permit)	\$1000.00 and \$450.00 per apparatus per hour + wages
Burning with a Permit (Out of Control, or in non-compliance)	\$450.00 per apparatus per hour + wages
Automatic Aid	*Fees as noted in Appendix A of the most current Automatic Aid Bylaw as of the date of incident
False Alarms	1 <sup>st</sup> and 2 <sup>nd</sup> alarm no charge. All others \$500.00 per offence
Fire Extinguisher Training	Cost Recovery Only (instructors + extinguishers)
Insurance Company Requests – Fire Incident Report	\$75.00
Complaint/Request Inspection	\$70.00
<b>Open Air Burn Permit – Incinerator</b> Valid for Calendar Year	\$20.00
<b>Open Air Burn Permit – Agricultural/Industrial</b> (Includes Plan/Permits) – Valid for Three years	\$125.00
<b>Open Air Burn Permit - Recreational</b> (Includes Fire Pit/Chimenea) Valid for Calendar Year	\$10.00
<b>Open Air Burn Permit – General</b> No more than 20 ft X 20 ft and no more than 6 ft high. (Includes Recreational Permit – Fire Pit/Chimenea) Valid for Calendar Year	\$20.00
Rates include those noted under the Automatic Aid Agreement. Where applicable, the higher fee shall apply. Calendar Year is for the period January 1 – December 31 of the current year regardless of when the permit was purchased	
Provincial Offences Act	As per approved POA
Regional Training Centre – Lead Instructor	\$410.00/day
Regional Training Centre – Secondary Instructor	\$355.00/day

## SCHEDULE 5

### LANDFILL

DESCRIPTION	FEE (\$)
Persons using the Landfill shall deposit the refuse in such area as determined by the site attendant. Fridges, Freezers and Air Conditioners – <b>Appliances must be tagged by a certified person that Freon has been removed – will not be accepted at landfill without tag</b>	
<b>RESIDENT FEES</b>	
Non-Industrial - Tires	No charge (OTS Collector)
Non-Industrial - Emergency Dumping Fee	\$100.00 + applicable tipping fees
Non-Industrial - Contaminated Soil (with MOE approval)	\$30.00/yard or part thereof
Non-Industrial - Disposal of Railway Ties	\$1.00 per tie or part thereof
Industrial - Solid Non-Hazardous Waste	\$6.05/cu. yd.
<b>NON-RESIDENT FEES</b>	
Debris – Bag	\$5.00
Debris – ½ Ton Load	\$30.00
Household per annum	\$250.00
Commercial per annum	\$1,000.00
Passenger Vehicle with trailer	\$30.00
½ Ton Load	\$30.00
Tandem Truck	\$100.00
Contaminated Soil (with MOE Approval)	\$60.00/yard
Disposal of Railway Ties	\$1.00 per tie or part thereof
Garbage trucks, containerized hauling units and tanker trucks	\$250.00
<b>BUILDING MATERIALS (must be separated)</b>	
Tandem load of building materials (combustible)	\$100.00/load
Tandem load of building materials (non combustible)	\$125.00/load
Semi-Truck/Trailer load of building materials (combustible)	\$175.00/load
Semi-Truck/Trailer load of building materials (non-combustible)	\$225.00/load

**SCHEDULE 6**  
**LOTTERY LICENSING**

<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Raffle Prize Value to \$50,000.00	3% of prize board
Bingo Prize Value to \$5,000.00	3% of prize board
Break Open Tickets	3% of prize board
Bazaar up to 3 Wheels of Fortune	3% of prize board
Bazaar Bingo Prize Value to \$500.00	3% of prize board
Bazaar Raffle Prize Value to \$500.00	3% of prize board

**SCHEDULE 7**  
**MUNICIPAL OFFICE**

<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Duplicate Receipts (paper copies)	\$2.00
History of Account Transactions from online computer history	No Fee
History of Account Transactions from printed and stored records	Recovery Cost
Photocopies per page up to 10 pages	\$0.25
Photocopies per page over 10 pages	\$0.10
Photocopies colour	\$0.50
Fax Send or Receive first page	\$1.50
Fax Send or Receive each additional page	\$0.50
Commissioning Affidavits/Documents	\$ 5.00
Arrears Notices	\$ 5.00
Registered Letters	Cost recovery



## SCHEDULE 8

### PROPERTY AND RELATED MATTERS

DESCRIPTION	FEE (\$)
Official Plan amendment not requiring consultant(s)	\$1,200.00
Official Plan amendment requiring consultant(s)	\$1,200.00 + recovery cost
Zoning By-Law amendment application not requiring consultant(s)	\$750.00
Zoning By-Law amendment application requiring consultant(s)	\$750.00 + recovery cost
Consent to Sever not requiring consultant(s)	\$450.00
Consent to Sever requiring consultant(s)	\$450.00 + recovery cost
Minor Variance not requiring consultant(s)	\$200.00
Minor Variance requiring consultant(s)	\$200.00 + recovery cost
Plan of Subdivision Application and/or Agreement	Recovery cost, minimum \$1,200.00
Site Plan Control Application and/or Agreement	Recovery cost, minimum \$1,200.00
Letter of Compliance	\$30.00
Zoning Letter	\$30.00
Tax Certificate for each roll number	\$40.00
Tax Arrears Notice (plus Registered Mail Fee if Applicable)	\$5.00
Minimum Tax Bill	\$100.00
Assign Property Address (911/Fire number)	\$50.00 for first sign (new), \$30.00 for replacement
Validation Order	\$450.00
<p>Recovery Cost shall apply and be paid to the Municipality (unless the Municipality otherwise determines), in the event of any appeal, reference, motion, hearing, and/or other proceeding and/or otherwise, whether to and/or before the Ontario Municipal Board, a court, and/or otherwise (either and/or all of any appeal, reference, motion, hearing, and/or other proceeding and/or otherwise, whether to and/or before the Ontario Municipal Board, a court, and/or otherwise is collectively in this By-law sometimes referred to as a "Proceeding").</p> <p>Further, and for greater certainty, but without limitation, Recovery Cost shall apply and be paid to the Municipality (unless the Municipality otherwise determines), in the case where any Proceeding has been or is initiated and/or taken (such as, for example, but without limitation, where a decision of the Municipality is appealed to the Ontario Municipal Board) and any such Proceeding is given up, not proceeded with, abandoned, and/or settled, prior to commencement of the hearing of such Proceeding by the entity to whom the matter was appealed, referred to, and/or brought.</p>	Recovery cost

**SCHEDULE 9  
RECREATION**

DESCRIPTION	FEE (\$)
<b>HALL RENTALS – cost is per event unless otherwise stated</b>	
Entire building with liquor permit	\$500.00
Upstairs with liquor permit	\$200.00
Ice surface with liquor permit	\$300.00
Club room with liquor permit	\$40.00
Entire building without liquor permit	\$350.00
Upstairs without liquor permit	\$150.00
Ice surface without liquor permit	\$200.00
Club room without liquor permit	\$40.00
Security Deposit <b>for all facilities unless otherwise stated</b> (refundable after an inspection of the caretaker providing all rules and regulations have been followed including, without limitation, inspection of grounds for littering and damage)	\$100.00
<b>Extra Day Rental for halls</b>	<b>\$50.00/day</b>
Liability Insurance	As determined by Municipality's insurers and/or insurance brokers
Federal/Provincial Member Meeting	No Fee
Funerals – <b>Chapple Residents only</b>	Donation
Non-Profit	\$50.00
Kitchen Rental	\$50.00/day
<b>Four Season Outdoor Rink Facility (Private Events)</b>	<b>\$200/day</b>
<b>Deposit only if the renter is getting a liquor license (Private Events)</b>	<b>\$100/half day (less than 4 hours)</b> <b>\$200/event with liquor</b>
<b>RECREATION GROUNDS</b>	
Ball Diamonds/Canteen/Washrooms (daily)	\$100.00
Ball Diamonds/Canteen/Washrooms Security Deposit (refundable upon successful cleanup)	\$100.00
Daily Camper Parking (First 3 days complimentary)	\$15.00/day
Weekly Camper Parking (first 3 days complimentary)	\$90.00/week
<b>FITNESS CENTRE</b>	
Single (weekly membership)	\$30.00
Single (monthly membership)	\$40.00
Single (6-month membership)	\$60.00
Single (1 year membership)	\$100.00
Family (annual membership)	\$150.00
Access fob (new – each)	\$20.00
Access fob (replacement – each)	\$25.00

**SCHEDULE 10**

**ROADS**

<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Application for Road Closure	Recovery Cost
Entrance Permit	\$50.00
Deposit: Temporary Entrance Permit	\$250.00
Oversize Permit	\$200.00
Overweight Permit	\$200.00

## SCHEDULE 11

### TAX SALE

<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Payment made after registering of Tax Arrears Certificate but prior to search and sending of notices	\$200.00
Search of title and Sheriff's office for names and addresses of owners and others having an interest in the lands and the cost of delivery of notices and registering of Treasurer's Declaration	\$300.00
280 day reminder	\$200.00
Preparation and execution of an Extension Agreement	\$300.00
Preparation and registration of Cancellation Certificate	\$200.00
Preparation for conducting and completing tax sale	\$300.00
Preparation of documents, review of file, registration of documents and payments made into court	\$500.00
Where costs are paid for tax registration and Tax Sale Agent	Actual Costs

## SCHEDULE 12

### TRANSPORTATION SERVICES

DESCRIPTION	FEE (\$)
Grader (hourly)	\$150.00
Snow Plow (hourly)	\$150.00
Non-Resident Snow Plow (hourly)	\$300.00
Plow Truck (hourly)	\$150.00
Gravel Truck (hourly) – Peterbilt/Belly Dump	\$160.00
International Truck (Hourly)	\$150.00
2015 Link Belt Backhoe w. bucket (hourly)	\$175.00
2015 Link Belt w. Brusher (hourly)	\$200.00
Private Snow Plowing (minimum rate grader or plow truck per visit)	\$35.00
Private Snow Plowing (special requests – hourly)	\$150.00 including travel time
Loader 644B (hourly)	\$100.00
721 Case Loader (hourly)	\$110.00
CAT 450G (hourly)	\$80.00
Bobcat – tracked skid steer – snowblower and brushing (hourly)	\$110.00
Bobcat – tracked skid steer – bucket attachment (hourly)	\$90.00
Ford 550 Truck with Snow Plow (hourly) (1/2 hour minimum charge of \$40.00)	\$80.00
Roadside Brush Mower/Large Sweeper and Large Snow Blower (hourly)	\$80.00
Steamer (2 operators – hourly)	\$100.00
Whipper Snipper (hourly)	\$40.00
Riding Mower/Snow Blower/Sweeper (hourly)	\$60.00
Floating Equipment (hourly)	\$175.00
Gravel – Pit Run	\$15.00/yd
Gravel – Crushed	\$17.50/yd
2014 Ford Truck (hourly)	\$50.00
John Deere Tractor (hourly)	\$75.00

**SCHEDULE 13**  
**UTILITIES/OTHER**

DESCRIPTION	FEE (\$)
Permission must be received from the Municipality for water and sewer connections to the present system. Prior to construction permit fees must be purchased as follows:	
Water connection (un-serviced lot) + any/all other costs to be borne by property owner	\$1,000.00
Sewer connection (un-serviced lot) + any/all other costs to be borne by property owner	\$1,000.00
Water connection (serviced lot) + any/all other costs to be borne by property owner	\$500.00
Sewer connection (serviced lot) + any/all other costs to be borne by property owner	\$500.00
Water Rates Residential (bi-monthly) Usage to 60 cu. m. Usage over 60 cu. m. <b>increase \$16.11 bi monthly</b>	<b>Effective June 1, 2023</b> \$161.06 <b>\$177.17</b> @ 2.50 per cu. m. <b>\$2.75 per cu. m</b>
Water Rates Commercial (bi-monthly) Usage to 60 cu. m. Usage over 60 cu. m. <b>increase \$16.11 bi monthly</b>	<b>Effective June 1, 2023</b> \$161.06 <b>\$177.17</b> @ \$2.50 per cu. m. <b>\$2.75 per cu. m</b>
Temporary termination of service - no fee to shut off water at curb stop but monthly utility rates must be continued to be paid	Nil
Reconnection of service - no fee to turn on water at curb stop provided but monthly utility rates have been continued to be paid	Nil
<b>DISCONNECT/RECONNECT FEES</b>	
Interest charged on overdue accounts at a rate of 15% per annum. In case of non-payment of accounts after 4 months, water will be turned off with the following charges incurred	
Disconnection	\$25.00
Reconnection	\$25.00
Reconnection Fee (vacant buildings that require reconnection, buildings that previously requested disconnection).	\$500.00
Truck Fill <b>increase</b>	\$6.75 cu. m. <b>\$7.43 cu. m.</b>
Water Rates Industrial (monthly) Plus \$14.50 <b>\$15.95</b> per every 1000 gallons <b>increase</b>	\$2,423.93 <b>\$2,666.33</b> + \$14.50 <b>\$15.95</b> per 1,000 gallons
Sewer Rates Residential (bi-monthly) *Inflation adjusted (2019) <b>increase 2.94 bi-monthly</b>	\$29.40 <b>\$32.34</b>
Sewer Rates Commercial (bi-monthly) <b>increase \$3.61</b>	\$36.05 <b>\$39.66</b>
Garbage Pick Up (Village) (bi-monthly) <b>increase \$2.26 bi-monthly</b>	\$22.52 <b>\$24.78</b>
Sewer and Water problems during regular working hours plus cost of materials	\$40.00/hour
Sewer and Water problems after regular working hours plus cost of materials	\$55.00/hour
Pump House - Industrial and/or Commercial Rate	\$40.00 per 2,000 gallons
Utilities Arrears Notice (plus Registered Mail Fee if Applicable)	\$5.00