



**THE CORPORATION OF THE TOWNSHIP OF CHAPPLE
(the "Municipality")**

BYLAW NO. 1816

WHEREAS the Corporation of the Township of Chapple wishes to amend the municipality's Flag and Proclamation Policy; and

WHEREAS it is considered desirable to establish such a policy to provide clear guidance and direction to municipal staff as to proclamations and use of municipal flagpoles;

NOW, THEREFORE, be it resolved that the Municipal Council of the Corporation of the Township of Chapple **HEREBY ENACTS AS FOLLOWS:**

1. That the amended Township of Chapple Flags and Proclamations Policy attached as Schedule "A" to and forming part of this by-law is approved and adopted.
2. That this by-law shall come into full force and effect upon the passing thereof.

REPEALS: This by-law replaces by-law 1749.

ENACTED AND PASSED this 7th day of June 2023.

JAMES GIBSON, REEVE

TARA ALLAIRE, CAO/CLERK TREASURER



The Corporation of the Township of Chapple

Subject: Flags and Proclamations Proclamations	Approval Date: September 11, 2018 Revision Date: September 15, 2020 Revision Date: June 7, 2023	Policy: No. 38
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POLICY STATEMENT:

The Township of Chapple acknowledges that flags are a symbol of honour and pride and wishes to institute a policy which will show respect and dignity.

PURPOSE:

The intent of the policy is to provide clear guidance and direction to municipal staff as to municipal flagpoles.

DEFINITIONS:

Flag(s): *Includes the National Flag of Canada, Flag of the Province of Ontario and the Township of Chapple Municipal Flag that are permitted to be flown on a Township of Chapple municipal flagpole.*

Municipal Flagpole: *Includes all flagpoles on Municipal Property under the care or control of Municipal staff.*

SCOPE:

This Policy applies to all flags flown on Municipal Flagpoles.

POLICY COMMUNICATION:

This Policy will be communicated to staff via internal communications and will be provided to the Royal Canadian Legion Branch 99.

POLICY:

1) FLYING OF FLAGS ON MUNICIPAL FLAGPOLES

- (a) The only flags flown on municipal flagpoles will be the National Flag of Canada, the flag of the Province of Ontario and the Township of Chapple Municipal Flag.
- (b) The Township of Chapple will adhere wherever possible to the Flag Etiquette guideline provided by the Government of Canada.
- (c) Only one flag shall be flown per pole.
- (d) Where there are only two flag poles the National Flag of Canada and the Township of Chapple Municipal Flag shall be flown.
- (e) Where there is only one flagpole, the National Flag of Canada shall be flown.
- (f) With the flag flown at the cenotaph, the Township of Chapple shall raise or lower the flag as requested by the Royal Canadian Legion Branch 99 and will follow the guidelines and protocol of the Branch.
- (g) The flags of service clubs or any other special interest groups shall not be flown on any Township of Chapple municipal flagpole.

2) PROCLAMATIONS

CRITERIA

- Committees of the Township of Chapple, non-profit, government or charitable organizations may request a proclamation from the Township of Chapple;
- Requests must be submitted on the organization's letterhead;
- Requests must provide background information about the cause or event being proclaimed;
- Requests must be submitted as outlined in Section 12 of the Township of Chapple's Procedure Bylaw;
- Repeat requests must be submitted on an annual basis;
- Cause or event must contribute to the economic, social, and cultural fabric of the Township of Chapple.

ELIGIBLE & INELIGIBLE CAUSES

Proclamations that are of significance to the Township of Chapple may be issued for the following:

- Civic promotions;
- Public awareness campaigns;
- Charitable fundraising campaigns;

- Arts and cultural celebrations; or
- Special honours for individuals and organizations for special achievements.

Proclamations will not be issued by the Township of Chapple for the following:

- Political parties or political organizations;
- Religious organizations or religious events or celebrations;
- Celebrations, campaigns or events with no direct relationship to the Township of Chapple or its residents;
- Celebrations, campaigns or events contrary to the Township of Chapple's policies or bylaws;
- Celebrations, campaigns or events intended for profit making purposes;
- Matters attempting to influence government policy;
- Controversial matters which may be subject to opposing points of view (for example, "Right to Life" movement);
- Matters designed to incite discrimination, hatred, violence or disorder.

The Township of Chapple reserves the right to refuse to issue a proclamation.