

THE CORPORATION OF THE TOWNSHIP OF CHAPPLE
COUNCIL MEETING
September 13, 2016

The regular meeting of the Municipal Council of the Corporation of the Township of Chapple was held on Tuesday, September 13, 2016 at 9:00 a.m. in the Municipal Office, Barwick Ontario.

PRESENT: Reeve Peter Van Heyst, Councillors: Ken Wilson, Ted Zimmerman, James Gibson, and Rilla Race, Public Works Superintendent/Randy Both and CAO/Clerk Treasurer Peggy Johnson.

Reeve Peter Van Heyst welcomed everyone and declared the meeting open for the transaction of business.

DECLARATIONS: None.

1. Moved by: Rilla Race – James Gibson

That the agenda for the regular meeting of September 13, 2016 be here-by approved with the following addendum:

Annual donation to Emo & District Hospital Auxiliary Fall Tea & Bazaar

Provide alternate EOC to Township of Morley

Carried.

2. Moved by: Ted Zimmerman – Rilla Race

BE IT RESOLVED that the Municipal Council of The Corporation of the Township of Chapple hereby agree to go in-camera at 9:10 a.m. as authorized under Section 239 of the Municipal Act, 2001 for the following purpose:

Security of property;

√ Personal matters regarding an identifiable individual, including employees;

Proposed or pending acquisitions or disposition of real property;

Labour relations and employee negotiations;

Litigation or potential litigation, including matter before administrative tribunals affecting the municipality or local board; -

√ Advice subject to a solicitor-client privilege, including communications necessary for that purpose;

Any matter with respect to which a council, local board or committee or other body may hold a closed meeting under any other statute;

Consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act*.

Carried.

Council returned to the regular public meeting. The Township of Chapple will enter into a retainer agreement for legal services with Derksen Professional Corporation.

Human Resources/ Health and Safety Policy No. HR-HS-04 will be amended to reflect that Council as a Whole will be responsible for the investigation of incidents. All incidents or near misses are to be reported as per form provided and posted on Health & Safety board located in the municipal garage.

September 13, 2016

3. Moved by: James Gibson – Ted Zimmerman

That the minutes of the regular meeting of August 9, 2016 be hereby approved.

Carried.

FINANCIAL:

4. Moved by: James Gibson – Ken Wilson

That the financial statement be accepted and the following accounts be paid:

GENERAL	(15,659)	\$	4,044.00
GENERAL	(15,660-15,680)	\$	11,007.56
GENERAL	(15,681)	\$	46.00
GENERAL	(15,682)	\$	1,390.00
GENERAL	(15,683-15,727)	\$	140,502.19
GENERAL	(15,728-15,731)	\$	26,680.23
PAYROLL	(R460)	\$	18,826.79
PAYROLL	(R462)	\$	553.52
PAYROLL	(R464)	\$	<u>19,289.95</u>
		\$	<u>222,340.24</u>

Carried.

DELEGATIONS:

10:00 a.m. Steve Derocco/MPAC

Steve provided a presentation to Council with regards to methodology guides, market valuation reports, property specific valuations, etc. 2016 is a reassessment year and this occurs every 4 years. The Minister of Finance sets the guidelines for MPAC.

The new Municipal Connect 2.0 has been released and will provide significantly more information.

Concerns were expressed with regards to Economic/External Obsolescence being applied to mills and mines. The 2016 External Obsolescence for mining properties is 50%. This obsolescence is not site specific but for the industry as a whole. Pressure needs to be applied to legislative powers as to the unfairness of this methodology. Steve advised that their industrial assessor has been out to the mine site but was not able to provide an estimate of assessment.

Steve was questioned as to why the Township has to pay property taxes on their own Water Plant. Steve could not provide an answer but will look into it.

11:00 a.m. Darcy Cowan/Stacey Jack – New Gold

Robin McQuaker/Township of Morley Road Superintendent and Rick Neilson were also in attendance.

Discussion was held with regards to New Gold using the boundary road between Chapple and Morley for access to their water pipeline for maintenance works twice a year and emergency situations. It would be light vehicles such as ATV's that would be using the road. New Gold was in agreement to upgrade two locations with culverts and rock. Any damages to the rest of the existing road as a result of materials being hauled in would also be repaired. New Gold was advised that no restrictions, such as a gate, can be placed on the road. New Gold will also provide the necessary signage which will include a "Dead End" road sign and a sign indicating that the road is not a maintained road.

Rick Neilson has property located at the end of this road. Rick reported that when vehicles turn around at the end of the road they use his entrance and cause damage. Rick advised that if New Gold uses his entrance and causes damage that he expects compensation. Randy Both advised that the Township has repaired this entrance in the past. When conditions are dry there are no problems – there are issues when wet.

New Gold advised that works commenced on the section of old Hwy 600 located between Tait Road and Teeple Road on Monday, September 12, 2016. They have started with brushing and in the next week will start with the ditching. Darcy Cowan requested that Chapple advise MTO that the conditions have been meet. With these works not yet completed, the municipality is not in a postion to advise MTO of this. Cindy Brown/MTO will be contacted to advise that as per Letter of Intent from New Gold, New Gold has started working on this portion of Hwy 600.

Rick Neilson expressed concern as to location of stop signs, traffic flow, etc. at intersection of old Hwy 600 and Teeple Road. MTO will be contacted for further discussion on these issues.

Discussion was held with Robin McQuaker/Road Superintendent for the Township of Morley with regards to the existing maintenance agreement for the Townline Road. This agreement is per Bylaw 1042 as passed March 23, 1993 and registered at Land Titles – Certificate of Registration No. 3272. It was noted that current maintenance is not being completed as per the intent of this agreement. Further discussion will need to be held with the Township of Morley as to cost sharing and maintenance. If amendments are required the Bylaw will need to repealed and the agreement removed at Land Titles.

2:00 p.m. Allan Jolicouer

Delegation for 2:00 p.m. did not attend the meeting.

REPORTS:

- A. AMBIS: Council reviewed reports provided by CBO's, Marc McPherson and Henry Van Ael.

Saulteaux Engineering will be contacted with regards to further detail required within Engineer's Report for the Chapple Fitness Centre. These details are required as soon as possible so as to proceed/complete budgeted repairs to the north and east walls of the Fitness Centre .

- B. RRDSSAB: No report. Next meeting is scheduled for Sept 15, 2016.

C. RECREATION: Recreation Financial Statement was reviewed.

5. Moved by: Ted Zimmerman – Rilla Race

ACCOUNTS PAYABLE FOR Chapple Recreation –August & September 2016
BE PAID AS FOLLOWS:

Pre-Auth VOID	Hydro One – Hall (April 7-May 6/16)	\$	-362.09
Pre-Auth	Hydro One – Hall (April 7-May 6/16)	\$	420.05
Pre-Auth	Hydro One – Hall (May 6-June 8/16)	\$	642.43
Pre-Auth	Hydro One – Hall (June 8-July 8/16)	\$	547.10
Pre-Auth	Hydro One – Ball Park (June 8-July 8/16)	\$	136.85
Pre-Auth	Hydro One – Rink (June 21-July 21/16)	\$	53.54
Pre-Auth	Hydro One – Ball Park (July 8-Aug 9/16)	\$	46.91
Pre-Auth	Hydro One – Hall (July 8-Aug 9/16)	\$	390.23
Online Pmt	Bell Canada – September	\$	54.16
Chq #2676	Township of Chapple	\$	1,200.00
Chq #2677	Township of Chapple	\$	190.25
Chq #2678	Rebecca Mosbeck	\$	100.00
Chq #2679	Brenda Hartlin	\$	100.00
Chq #2680	Brenda Sinclair	\$	100.00
Chq #2681	Niel Htchinson	\$	100.00
Chq #2682	Tompkins Hardware	\$	137.60
		<u>\$</u>	<u>3,857.03</u>

Carried.

Discussion was held with regards to the Recreation Committee providing Movie Night. Ken Wilson advised that he will donate his honourarium for Recreation Committee Meetings to cover the cost for the licence required to show the movies. This will be reflected in future budgets.

Ken Wilson will give further consideration to something appropriate for the Cecil Wilson Memorial.

D. HERITAGE: Rilla reported that works have been completed by Barwick Builders at the St. Paul’s Heritage Church. Members still have a bit of painting to finish. Rilla met with Joshua Colling/Fire Chief for an inspection of the Museum. As per the inspection, extinguishers, smoke/CO detectors and exit lights will be purchased and installed.

E. EMO PUBLIC LIBRARY: No report. The Board is scheduled to meet Wednesday, September 14, 2016.

F. FIRE DEPARTMENT: Council reviewed Administrative Report Number FIRE2016-09 as provided by Joshua Colling/Fire Chief.

The GMC Sierra Unit 5-6 is at Gavel’s for a safety. Several issues have been identified that will need to be corrected.

Ministry of Community Safety and Correctional Services have advised that Joshua Colling has received certification for NFPA 1035 Fire and Life Safety Educator Level 1.

G. HEALTH AND SAFETY: Council reviewed the August 26, 2016 meeting minutes of the Joint Health & Safety Committee.

Inspections were completed at the South Fire Hall, North Fire Hall, Shenston Landfill and Richardson Landfill. CO detectors will be purchased for the Landfill Attendant buildings and the North Fire Hall.

H. DRAINAGE: No report.

I. RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION: Council was provided with minutes of the August 24, 2016 Executive Meeting.

The RRDMA General Meeting is scheduled for September 28, 2016 at the Chapple Community Centre.

J. PUBLIC WORKS SUPERINTENDENT – Randy Both

Lorraine Cupp is currently covering for Dan Georgeson at the Shenston Landfill. Charlie Loveday is operating the bulldozer to push the landfill.

Ken McKinnon/Drainage Superintendent and Randy Both/Public Works met with Marc Husser. Marc is doing tile drainage work on his property and intends to outlet into the petition drain.

An incident occurred on the Off Lake Road with the municipal grader going into a ditch. The municipality will be receiving an invoice for the replacement of a telephone pole.

With regards to the Jim Wilson Road Mutual Drain Agreement, all commitments to works have been completed.

Randy Both reported that Pioneer is hauling water from the river. The municipality has received no notice and received no funds as per the Industrial Rates for the Pump House. There is concern as to the size and weight of the truck that is hauling and potential damage to village streets.

Outstanding works for the CN Project have been completed. A portion of the main street surface was cut out north of the railway track to replace a culvert. This section will need to be re-paved in the future.

K. CAO/CLERK-TREASURER – Peggy Johnson

Council reviewed the Administrative Report provided by the CAO/Clerk Treasurer.

Council was in agreement to approve Suzette Angus placing a temporary marker on a grave located in the Barwick Cemetery until such time as the one year restriction has passed and a permanent marker can be placed.

With regards to a request received to change the hours at the Richardson Landfill on Friday's to 4:00 p.m. – 7:30 p.m. Council did not approve. No staff are available to work at that time. There would also be safety issues during winter months with staff working after dark.

New lettering and Logo will be purchased for the signage at the waterfront. Peter Van Heyst suggested the sign say "*BARWICK – where neighbours meet*". Council was in agreement.

Discussion was held with regards to 2016 Christmas hours. Council approved the office being closed December 28th, 29th and 30th. New Gold will be contacted with regards to their requirements for access to the Shenston Landfill at that time.

George and Martha Siemens will be advised of Council's support to their placing a Garden Suite on property located on North Brigham Road. An application will need to be submitted for a Zoning Bylaw Amendment.

6. Moved by: Rilla Race – Ken Wilson

That the Township of Chapple approve the donation of the hall rental for the Annual Meeting of the Abbatoir Committee on Wednesday, October 5, 2016 at the Barwick Community Hall.

Carried.

L. WATER TREATMENT PLANT REPORT – David McKelvie

Council reviewed the August, 2016 Operating Report.

As indicated in the report, two residents had municipal staff work on water meters within their residence. It was noted that residents are responsible for the maintenance of all plumbing on the premises and all waterlines from the curb in. As per direction of Council, these residents are to be invoiced for staff time and materials.

7. Moved by: James Gibson – Ted Zimmerman

That the reports for September 13, 2016 be hereby approved.

Carried.

8. Moved by: Rilla Race – Ken Wilson

That the following minutes be received:

Chapple Recreation Committee	August 31, 2016
Joint Health & Safety Committee	August 26, 2016
RRDMA Executive Meeting	August 24, 2016

Carried.

RESOLUTIONS:

9. Moved by: Rilla Race – Ted Zimmerman

That the Township of Chapple approve Peggy Johnson and Crystal Gray to attend the USTI/Manitoba Municipal User Group AGM on October 6th and 7th, 2016 in Portage La Prairie, MB. All related expenses to be paid by the Township of Chapple.

Carried.

10. Moved by: Ted Zimmerman – James Gibson

That Bylaw 1607, being a bylaw for the Corporation of the Township of Chapple to enter into an agreement for the purpose of attaining funding through the Canada 150 Community Infrastructure Program, be read a first, second and third time and finally passed this 13th day of September, 2016.

Carried.

11. Moved by: Ted Zimmerman – Rilla Race

That the Township of Chapple approve Peggy Johnson to attend the AMCTO *"The Municipal Election Act: All You Need to Know for The 2018 Elections"* on October 14, 2016 in Thunder Bay, Ontario. All related expenses to be paid by the Township of Chapple.

Carried.

12. Moved by: James Gibson – Ted Zimmerman

That the Township of Chapple remove licencing for Asyst Fixed Asset Imports and purchase licencing for Asyst ePay for PayPal. Cost for epay is a one-time cost of \$ 195.00 for licence and \$ 120/annually for support.

Carried.

13. Moved by: Ted Zimmerman – Ken Wilson

With the intended transfer by the Ontario Ministry of Transportation (MTO) to the Municipality of a portion of the old Highway 600 lying between the new Highway 600 (formerly Tait Road) and Teeple Road and with the integration of this portion of road into the municipality's road system, the Township of Chapple will, upon completion of said transfer, name this portion of road "Teeple Road".

Carried.

14. Moved by: Rilla Race – Ted Zimmerman

That Bylaw 1608, being a bylaw for the Corporation of the Township of Chapple to enter into an agreement for the emergency use of the Morley Municipal Meeting Room (Upstairs), be read a first, second and third time and finally passed this 13th day of September, 2016.

Carried.

15. Moved by: Rilla Race – James Gibson

That the Township of Chapple provide an endorsement letter to attach with request for Peggy Johnson/CEMC to complete the Webex course on October 26, 2016 for EM900 Basic Emergency Management Instructor (BEM INSTR).

Carried.

16. Moved by: Ted Zimmerman – Ken Wilson

That Bylaw 1609, being a bylaw for the Corporation of the Township of Chapple to enter into an agreement for the issuance of Building Permit # 16-19, be read a first, second and third time and finally passed this 13th day of September, 2016.

Carried.

17. Moved by: Ted Zimmerman – Rilla Race

That Bylaw 1610, being a bylaw for the Corporation of the Township of Chapple to enter into a retainer agreement effective January 1, 2015 with Derksen Professional Corporation, be read a first, second and third time and finally passed this 13th day of September, 2016.

Carried.

18. Moved by: James Gibson – Ken Wilson

That the Township of Chapple refund credit in the amount of \$ 1,644.46 on Roll # 59 24 040 001 15400 0000 to CIBC Mortgages Inc.

Carried.

19. Moved by: Rilla Race – James Gibson

That the Township of Chapple reverse the following penalties:

Roll No. 59 24 010 000 07400 0000 \$ 105.04

Roll No. 59 24 010 000 06800 0000 \$ 6.55

Carried.

20. Moved by: Rilla Race – Ted Zimmerman

That the Township of Chapple pay the following 3rd Quarter Education Levies:

Rainy River District School Board/Eng Public \$ 55,823.77

Northwest Catholic District School Board/Eng Sep \$ 7,717.77

Carried.

21. Moved by: James Gibson – Ken Wilson

That the Township of Chapple approve Human Resource Policy HR – HS – 07 for Cell Phone Use.

Carried.

22. Moved by: James Gibson – Rilla Race

That Bylaw 1611, being a bylaw for the Corporation of the Township of Chapple to enter into a service agreement with the 2-1-1 Regional Service Partner, be read a first, second and third time and finally passed this 13th day of September, 2016.

Carried.

23. Moved by: Ted Zimmerman – James Gibson

That the Township of Chapple make a donation in the amount of \$ 200.00 to the Emo & District Hospital Auxiliary Fall Tea & Bazaar.

Carried.

24. Moved by: Rilla Race – Ted Zimmerman


That Bylaw 1612, being a bylaw for the Corporation of the Township of Chapple to enter into an agreement to provide the Chapple Municipal Meeting Room (Upstairs) for an Alternate Emergency Operations Centre for Township of Morley, be read a first, second and third time and finally passed this 13th day of September, 2016.

Carried.

25. Moved by: James Gibson – Ken Wilson

That we adjourn at 3:45 p.m. to meet again October 12, 2016 at 9:00 a.m. for regular meeting of Council at the Chapple Municipal Office.

Carried.



Reeve



CAO/Clerk Treasurer

Handwritten text, possibly a signature or name, oriented vertically.