

**THE CORPORATION OF THE TOWNSHIP OF CHAPPLE
COUNCIL MEETING
July 10, 2018**

The regular meeting of the Municipal Council of the Corporation of the Township of Chapple was held on Tuesday, July 10, 2018 at 9:00 a.m. in the Municipal Office, Barwick Ontario.

PRESENT: Reeve, Peter Van Heyst and Councillors: Rilla Race, Ted Zimmerman, James Gibson, and Ken Wilson and CAO/Clerk Treasurer Peggy Johnson.

Peter Van Heyst welcomed everyone and declared the meeting open for the transaction of business.

DECLARATIONS: None

1. Moved by: Ted Zimmerman – Rilla Race

That the agenda for the regular meeting of July 10, 2018 be hereby approved with the following addendum:

MTE – Norbord Inspection Report
Asset Management – GPS Receiver

Carried

2. Moved by: Rilla Race – James Gibson

That the minutes of the regular meeting of June 19, 2018 and the special meeting of June 26, 2018 be hereby approved.

Carried.

FINANCIAL:

3. Moved by: James Gibson – Ted Zimmerman

That the financial statement be accepted and the following accounts be paid:

GENERAL	(17,180 VOID)	\$	(432.81)
GENERAL	(17,183-17,207)	\$	85,204.91
GENERAL	(17,208-17,235)	\$	69,132.08
GENERAL	(17,237-17,249)	\$	28,753.19
GENERAL	(CIBC VISA - CMO)	\$	1,581.82
GENERAL	(WSIB – CMO)	\$	2,153.92
GENERAL	(17,223 VOID)	\$	(91.90)
GENERAL	(17,236)	\$	91.90
GENERAL	(Franco Postilia – PreAuth)	\$	1,130.00
PAYROLL	Run 555	\$	18,228.32
PAYROLL	Run 556 (2,229-2,300)	\$	900.10
PAYROLL	Run 558 (2,301)	\$	<u>300.68</u>

\$ 206,952.21

Carried.

DELEGATIONS:

10:00 a.m. Stacey Jack/Hubert Schimann – New Gold

Discussion was held with regards to the application of calcium to Lampi Road in May 2018. Details of original agreement will have to be confirmed as to who is responsible for payment.

Stacey Jack and Hubert Schimann/Mine Manager provided an update as to the operations of New Gold. It is projected that the open pit operations will cease in 2026 and underground operations in 2032.

Stacey Jack advised Council that July 31, 2018 will be her last day of employment with New Gold.

1:00 p.m. Henry Van Ael- Chief Building Official

Council met with Henry Van Ael on-site at the Chapple Museum for an inspection of the building to prioritize future capital expenditures. It was noted that the foundation and the south wall will require repairs. Vegetation along the east wall should be removed to improve drainage away from the building.

REPORTS:

- A. AMBIS: Council reviewed June Building Permit and Building Statistics Reports.

Alain Tanquay will be contacted to see if he can provide coverage for inspections, etc. when Henry Van Ael/Chief Building Official is away on vacation.

- B. RRDSSAB: No report.

- C. RECREATION: Recreation Financial Statement was reviewed.

4. Moved by: James Gibson – Rilla Race

ACCOUNTS PAYABLE FOR Chapple Recreation – June & July 2018
BE PAID AS FOLLOWS:

Chq #3055	Fort Frances General Supply	\$	696.76
Chq #3056	Andrew Nussbaumer	\$	100.00
Chq #3057	Ash Woosley	\$	100.00
Chq #3058	Tompkins Hardware Ltd.	\$	153.63
Chq #3059	Township of Chapple	\$	1,500.00
Pre-Auth	Hydro One – Hall (April 10-May 7/18) VOID	\$	(309.76)
Pre-Auth	Hydro One – Hall (April 10-May 7/18)	\$	355.89
Pre-Auth	Hydro One – Rink (April 24-May 24/18)	\$	162.92
Pre-Auth	Union Gas (May 25-June 21/18)	\$	857.00
		\$	<u>3,616.44</u>

Carried.

- D. HERITAGE: Council reviewed Heritage Committee Meeting Minutes of June 18, 2018.

- E. EMO PUBLIC LIBRARY: No report

- F. FIRE DEPARTMENT: Council reviewed Administrative Report FIRE2018-07 as provided by Fire Chief Joshua Colling.
- G. HEALTH AND SAFETY: Council reviewed the June 25, 2018 JHSC Meeting Minutes and Inspection Reports.

During the review of the 2019 Budget, consideration will be given to revitalizing the Bingo building at the Sports Field with a cement floor and picnic tables.

- H. DRAINAGE: No report.
- I. RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION: No report.
- J. PUBLIC WORKS SUPERINTENDENT – Randy Both

Council reviewed Roads Report PWD2018-07.

Randy Both/Public Works Superintendent was advised that, with the purchase of the 2018 Public Works truck, Council was in agreement that the truck will remain at the municipal garage at the end of each day.

- K. CAO/CLERK-TREASURER – Peggy Johnson

Council reviewed the Administrative Report provided by the CAO/Clerk Treasurer.

Copies of the Accessibility Training modules have been printed off and provided to Council. As per compliance audit, they must be completed and returned to the office by July 31, 2018.

A date must be determined for Emergency Management Training. Training will consist of IMS in the EOC. The control group will review the IMS forms and how they apply to the EOC and each individual's responsibilities within Chapple's Emergency Plan.

After review of draft "Cannabis in the Work Place" policies, Council was in agreement to use the format of the sample short form policy. The policy will be revised and brought forward to the next meeting of Council for approval.

Due to a lack of attendance at past public events, Council was in agreement to not proceed with a "Bear Wise" presentation.

George Chojko-Bolec has advised that he will be retiring effective September 1, 2018. With Council being in "lame duck" effective July 27, 2018, it was agreed there was not sufficient time to advertise, interview and hire. The municipality will commence with advertising late November so as to enable the new Council to start short listing and interviewing in early December. Grade 12 will continue to be a minimum requirement.

- L. WATER TREATMENT PLANT REPORT – David McKelvie

Council reviewed the June 2018 Operating Report and June 2018 Maintenance report as provided by David McKelvie.

5. Moved by: Rilla Race – Ted Zimmerman

That the following minutes be received:

Chapple Heritage:	June 18, 2018
Joint Health & Safety	June 25, 2018
Emergency Management Committee	June 25, 2018

Carried.

6. Moved by: Ken Wilson – Rilla Race

That the reports for July, 2018 be hereby approved.

Carried.

7. Moved by: Ted Zimmerman – Ken Wilson

BE IT RESOLVED that the **Municipal Council of The Corporation of the Township of Chapple** hereby agree to go in-camera at 9:10 a.m. as authorized under **Section 239 of the Municipal Act, 2001** for the following purpose:

- Security of property of the municipality;**
- Personal matters about an identifiable individual, including municipal employees;**
- A proposed or pending acquisitions or disposition of land by the municipality;**
- Labour relations or employee negotiations;**
- Litigation or potential litigation, including matter before administrative tribunals, affecting the municipality;**
- Advice subject to a solicitor-client privilege, including communications necessary for that purpose;**
- A matter in respect of which a council, local board or committee or other body may hold a closed meeting under another Act. 2001, c 25, s. 239 (2);**
- Information explicitly supplied in confidence to the municipality by Canada, a province or territory or a Crown agency of any of them;**
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;**
- A trade secret or scientific, technical, commercial or financial information that belongs to the municipality and has monetary value or potential monetary value;**
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality;**
- Consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act*.**

Carried.

Council returned to regular public meeting at 9:55 a.m.

As per directive of Council, Public Works employees will be required to sign/acknowledge the terms of Policy #36 – Municipal Vehicle/Equipment Policy as approved. All municipal vehicles shall be parked at the municipal garage at the end of each day.

8. Moved by: Ted Zimmerman – Rilla Race

BE IT RESOLVED that the **Municipal Council of The Corporation of the Township of Chapple** hereby agree to go in-camera at 11:10 a.m. as authorized under **Section 239 of the Municipal Act, 2001** for the following purpose:

- Security of property of the municipality;
- Personal matters about an identifiable individual, including municipal employees;
- A proposed or pending acquisitions or disposition of land by the municipality;
- Labour relations or employee negotiations;
- Litigation or potential litigation, including matter before administrative tribunals, affecting the municipality;
- Advice subject to a solicitor-client privilege, including communications necessary for that purpose;
- A matter in respect of which a council, local board or committee or other body may hold a closed meeting under another Act, 2001, c 25, s. 239 (2);
- Information explicitly supplied in confidence to the municipality by Canada, a province or territory or a Crown agency of any of them;
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- A trade secret or scientific, technical, commercial or financial information that belongs to the municipality and has monetary value or potential monetary value;
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality;
- Consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act*.

Carried.

Council returned to public meeting of Council 11:30 a.m.

9. Moved by: James Gibson – Rilla Race

That the Township of Chapple enter into an agreement with OCWA for a term of 18 months for the operations of the Chapple Water Treatment Plant with costs to be fixed at \$ 169,852.00 per year.

Councillor Ken Wilson requested a recorded vote.

<u>MEMBERS OF COUNCIL</u>		<u>RECORDED VOTE</u>	
		AYE	NAY
PETER VAN HEYST	REEVE	√	
KEN WILSON,	COUNCILLOR		√
RILLA RACE,	COUNCILLOR	√	
JAMES GIBSON,	COUNCILLOR	√	
TED ZIMMERMAN,	COUNCILLOR	√	

Carried.

RESOLUTIONS:

10. Moved by: James Gibson – Ken Wilson

That the Township of Chapple approve the request from "The Martin Sisters" to increase the 2018 labour rate to \$ 14.25/hr per person. Vehcile rate to remain at \$23.00/day.

Carried.

11. Moved by: Rilla Race - Ted Zimmerman

That By-law 1674, being a by-law to authorize the Reeve and CAO/Clerk Treasurer for the Corporation of the Township of Chapple to enter into an automatic aid agreement with Township of Emo, Township of LaVallee and Town of Fort Frances to provide and/or receive fire protection services, be read a first, second and third time and finally passed this 10th day of July, 2018.

Carried.

12. Moved by: Ken Wilson – Rilla Race

Being that minor amendments to the Zoning By-law are permitted without adopting an amendment provided the intent of the Zoning By-law does not change and minor amendments include correcting grammatical or typographical errors, the Township of Chapple approves the following corrections:

SECTION 11 HIGHWAY COMMERCIAL ZONE (C1) REGULATIONS

11.2 ZONE PROVISIONS

c) ~~Minimum~~ Maximum Lot Coverage

Unserviced	30 percent
Serviced	50 percent

11.3 USE OF SPECIFIC PROVISIONS

c) ~~Minimum~~ Maximum Lot Coverage 35 percent

Carried.

13. Moved by: Rilla Race – James Gibson

That the Township of Chapple approve July 10, 2018 as a compassion day for Dan Haglin to attend funeral of father-in-law.

Carried.

14. Moved by: Ted Zimmerman – Rilla Race

That the Township of Chapple approve the following for compassion leave for Cindy Nielson:

Tabled.

15. Moved by: Ted Zimmerman – Rilla Race

That the Township of Chapple hire DCML Environment, Health and Safety Services Inc. to complete the Chapple Wildland Fire Protection Plan at a cost of \$12,900.00 plus HST.

Carried.

16. Moved by: James Gibson – Ted Zimmerman

That the Township of Chapple approve Policy # 28 – Accessibility as amended.

Carried.

17. Moved by: Rilla Race – Ken Wilson

That the Township of Chapple authorize Henry Van Ael/CBO to administer conditional building permit undertakings with the property owners.

Carried.

18. Moved by: Ted Zimmerman – Rilla Race

That the Township of Chapple purchase the R1 GNSS Receiver at a cost of \$2995.00 plus applicable taxes to assist wit the completion of CGIS Data Layers for asset management which shall include a data layer for location and condition of municipal culverts.

Carried.


19. Moved by: Ken Wilson – Rilla Race

That we adjourn at 4:40 p.m. to meet again August 14, 2018 at 9:00 a.m. for regular meeting of Council at the Chapple Municipal Office.

Carried.



Reeve



CAO/Clerk Treasurer