

**THE CORPORATION OF THE TOWNSHIP OF CHAPPLE
COUNCIL MEETING
December 3, 2018**

The inaugural meeting of the Municipal Council of the Corporation of the Township of Chapple was held on Monday, December 3, 2018, at 9:00 a.m. in the Municipal Office, Barwick Ontario.

Declarations' of Office were administered to all of Council and witnessed by the CAO/Clerk-Treasurer. Peter Van Heyst, Doris and Granville Dyson, June Wheatley and Dorothy Huittika attended the meeting for the declaration of new Council.

PRESENT: Reeve Rilla Race, Councillors: Ken Wilson, Philip Schram, James Gibson, and Rick Neilson and CAO/Clerk Treasurer Peggy Johnson.

Reeve Rilla Race welcomed everyone and declared the meeting open for the transaction of business.

DECLARATIONS: None.

1. Moved by: James Gibson – Ken Wilson

That the agenda for the regular meeting of December 3, 2018 be hereby approved with the following addendum:

Addendum to Employment Agreement for CBO
Site Plan Control Agreement – Amendment
Validation Orders - Angus

Carried.

2. Moved by: Ken Wilson – James Gibson

That the minutes of the regular meeting of November 13, 2018 be hereby approved.

Carried.

FINANCIAL:

3. Moved by: Ken Wilson – Rick Neilson

That the financial statement be accepted and the following accounts be paid:

GENERAL	(17,496-17,562)	\$ 104,365.86
GENERAL	(CMO –VISA & WSIB)	\$ 5,608.00
PAYROLL	Run 579	\$ 80.68
PAYROLL	Run 585	\$ 18,091.99
		<u>\$ 128,146.53</u>

Carried.

DELEGATIONS:

10:00 a.m. Joshua Colling/Fire Chief

Joshua Colling attended the meeting for introductions to new Council and to provide a summary review of 2018.

A draft Volunteer Firefighter Employment policy was provided for initial comment.

The fee schedule for fire services were discussed and reviewed. Council was in agreement to proceed with issuing fire permits online through BurnPermits.ca

11:00 a.m. Wes Derksen

Wes Derksen attended the meeting for introductions to new Council and to provide an update on outstanding legal issues.

REPORTS:

A. AMBIS: Council reviewed the November, 2018 Building Statistics and Building Permit Reports.

B. RRDSSAB: No report provided.

4. Moved by: Rick Neilson – Ken Wilson

That the Township of Chapple support the Township of LaVallee, with regards to an appointment to DSSAB and no candidate filing for board member for the Rainy River West Unincorporated area. Council is in agreement that this board seat should remain vacant.

Carried.

C. RECREATION: Recreation Financial Statement was reviewed.

5. Moved by: Ken Wilson – Rick Neilson

ACCOUNTS PAYABLE FOR Chapple Recreation – November 2018
BE PAID AS FOLLOWS:

GENERAL	(3,083-	3,085)	\$	398.38
GENERAL	(Pre-Auth Utilities)		\$	<u>397.66</u>
			\$	<u><u>796.04</u></u>

Carried.

D. HERITAGE: No report.

E. EMO PUBLIC LIBRARY: No report.

F. FIRE DEPARTMENT: Council reviewed reports as provided by Joshua Colling/Fire Chief.

G. HEALTH AND SAFETY: No report.

H. DRAINAGE: No report.

I. RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION:

The RRDMA Annual General Meeting is scheduled for Saturday, January 19, 2019 in Stratton, Ontario at the Stratton Millenium Hall.

J. PUBLIC WORKS SUPERINTENDENT – Randy Both

The draft Mutual Drain Agreement/Off Lake Road was provided to Stefan Szeder on August 25, 2017. As per report DWD2018-12, Randy Both reported that Stefan has indicated that he had not received the document. Once again, on November 29, 2018, the draft mutual drain agreement has been forwarded via email to Stefan Szeder.

K. CAO/CLERK-TREASURER – Peggy Johnson

Council reviewed the Administration Report provided.

6. Moved by: Rick Neilson – Ken Wilson

That the following revisions be made to the User Fee Schedules effective January 1, 2019:

Schedule 2:

Permit Fee .0085 of estimated construction value;
Each additonal \$ 1000 of Value \$ 8.50;
Construction Value - \$150.00 per sq ft ground floor, \$75.00 Second Floor, Basement \$ 37.50, Crawl Space (25% of Basement) \$ 9.38, Cabins/Season Dwellings \$ 75.00 and Garage/Accessory Buildings \$37.50;
Financial Institutions/Progress Inspection Report \$ 250.00 and Permit Maintenance Fee in the event no request for inspections \$150.00 per 6 month period.

Schedule 3:

Fee for Disinterments - Cost Recovery

Schedule 4:

Open Air Burn Permit – Recreational	\$ 10.00
Open Air Burn Permit – Incinerator	\$ 20.00
Open Air Burn Permit – General	\$ 20.00
Open Air Burn Permit – Agricultural/Industrial	\$ 70.00

Schedule 5:

Non-residents – Contaminated soil (with MOE approval) \$ 30/yd

Schedule 8:

Validation Order	\$ 450.00
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Schedule 9:

Single (monthly membership)	\$ 40.00
Single (6 month membership)	\$ 60.00
Single (annual membership)	\$100.00
Family (annual membership)	\$150.00

Schedule 13:

Water Rates Residential (bi-monthly)	\$143.00
Water Rates Commercial (bi-monthly)	\$143.00
Water Rates Industrial (OSB)(monthly)	\$2152.85
Sewer Rates Residential (bi-monthly)	\$ 29.10
Sewer Rates Commercial (bi-monthly)	\$ 35.70
Garbage Pick Up (Village)(bi-monthly)	\$ 20.00
	Carried.

Discussion was held with regards to the appointment of Council members to various boards/committees in 2019. Appointments will be approved by bylaw at the next regular meeting of Council.

L. WATER TREATMENT PLANT REPORT – Ontario Clean Water Agency

Council reviewed the November, 2018 Operating Report.

7. Moved by: Ken Wilson – James Gibson

That the reports for December 3, 2018 be hereby approved.

Carried.

8. Moved by: Ken Wilson – James Gibson

BE IT RESOLVED that the **Municipal Council of The Corporation of the Township of Chapple** hereby agree to go in-camera at 2:35 p.m. as authorized under Section 239 of the **Municipal Act, 2001** for the following purpose:

- Security of property of the municipality:
 - Personal matters about an identifiable individual, including municipal employees;
- A proposed or pending acquisitions or disposition of land by the municipality;
- Labour relations or employee negotiations;
- Litigation or potential litigation, including matter before administrative tribunals, affecting the municipality;
- Advice subject to a solicitor-client privilege, including communications necessary for that purpose;
- A matter in respect of which a council, local board or committee or other body may hold a closed meeting under another Act. 2001, c 25, s. 239 (2);
- information explicitly supplied in confidence to the municipality by Canada, a province or territory or a Crown agency of any of them;
- a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- a trade secret or scientific, technical, commercial or financial information that belongs to the municipality and has monetary value or potential monetary value;
- a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the

municipality;

- Consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act.***

Carried.

Council returned to regular meeting.

RESOLUTIONS:

- 9. Moved by: James Gibson – Ken Wilson**

That Bylaw 1687, being a bylaw to amend Bylaw 1643 to establish and implement fees and/or charges (collectively, "Fees") for certain Municipal Services be read a first, second and third time and finally passed this 3rd day of December, 2018.

Carried.

- 10. Moved by: Ken Wilson – James Gibson**

That By-law No. 1688, being a by-law authorizing the borrowing of money to meet current expenditures of The Corporation of the Township of Chapple be read a first, second and third time and finally passed this 3rd day December, 2018.

Carried.

- 11. Moved by: Philip Schram – Ken Wilson**

That we hereby authorize the payment of all outstanding invoices to December 31, 2018.

Carried.

- 12. Moved by: Philip Schram – Ken Wilson**

That the Corporation of the Township of Chapple make grant applications for summer students in 2019.

Carried.

- 13. Moved by: Rick Neilson – Ken wilson**

That the following be approved to attend the 28th Annual General Meeting of RRDMA scheduled for Saturday, January 19, 2019:

Ken Wilson
Philip Schram
Rilla Race
James Gibson

Carried.

- 14. Moved by: Philip Schram – Ken Wilson**

That the following appointments to RRDMA Committees be approved:

James Gibson	RR District Veterinary Committee
Rick Neilson	RR District Stewardship Committee

Carried.

15. Moved by: Ken Wilson – Rick Neilson

That a donation in the amount of \$ 100.00 be made to RRDMA for the 28th Annual General Meeting.

Carried.

16. Moved by: Philip Schram – Rick Neilson

That the Township of Chapple hire Matthew Morrison for the full-time position of Equipment Operator/Maintenance for the Public Works Department. Salary to be set as per salary grid Year One/Equipment Operator. Subject to 6 months' probation and the provision of a Criminal Record Check.

Carried

17. Moved by: Ken Wilson – Rick Neilson

That the Township of Chapple participate in the Salvation Army "Sponsor-A-Family Program" in the amount of \$ 260.00.

Carried.

18. Moved by: Philip Schram – Ken Wilson

That By-law No. 1689, being a by-law to approve the 2018 Statement of Council Remuneration and Expenses for The Corporation of the Township of Chapple be read and finally passed this 3rd day December, 2018.

Carried.

19. Moved by: Ken Wilson – Rick Neilson

That the Township of Chapple approve renewal of contract for highway signage for the Chapple RV Park and Museum. Cost to be \$400.00 per sign for 4 signs.

Carried.

20. Moved by: James Gibson – Ken Wilson

That By-law No. 1690, being a by-law to approve Generator Start-up/Shut Down Procedures for inclusion in the Emergency Management Plan for The Corporation of the Township of Chapple be read and finally passed this 3rd day December, 2018.

Carried.

21. Moved by: Philip Schram – Ken Wilson

That the Township of Chapple approve having Municipal Tax Equity complete an Annual Tax Growth/Implications Study – cost to be \$2500.00.

Carried.

22. Moved by: Ken Wilson – Rick Neilson

That the Township of Chapple approve a donation in the amount of \$2500.00 to Riverside Foundation to assist with recruitment of new physicians for the Rainy River District.

Carried.

23. Moved by : James Gibson – Rick Neilson

That the Township of Chapple approve proceeding with the online burn permit system on a 1-year trial, starting January 1, 2019 to be reviewed in December, 2019, starting at a base price of \$500.00 for 5,000 credits.

Carried.

24. Moved by: Ken Wilson – Rick Neilson

That Bylaw 1691, being a bylaw to execute Validation of Title Orders, be read a first second and third time and duly passed this 3rd day of December, 2018.

Carried.

25. Moved by: Ken Wilson – Rick Neilson

That Bylaw 1692, being a bylaw to authorize the Reeve and CAO/Clerk Treasurer to enter into a joint addendum employment agreement for the provision of CBO Services be read a first, second and third time and duly passed this third day of December, 2018.

Carried.

26. Moved by: Philip Schram – Ken Wilson

That Bylaw 1693, being a bylaw to enter into an amending site plan agreement with New Gold, be read a first, second and third time and be duly approved this 3rd day of December, 2018.

Carried.

27. Moved by: Ken Wilson – Rick Neilson

That we adjourn at 3:45 p.m. to meet again January 15, 2019 at 9:00 a.m. for regular meeting of Council.

Carried.



Reeve



CAO/Clerk Treasurer