

**THE CORPORATION OF THE TOWNSHIP OF CHAPPLE
COUNCIL MEETING
October 17, 2017**

The regular meeting of the Municipal Council of the Corporation of the Township of Chapple was held on Tuesday, October 17, 2017 at 9:00 a.m. in the Municipal Office, Barwick Ontario.

PRESENT: Reeve, Peter Van Heyst and Councillors: Ted Zimmerman, James Gibson, Rilla Race, and Ken Wilson and CAO/Clerk Treasurer Peggy Johnson.

Peter Van Heyst welcomed everyone and declared the meeting open for the transaction of business.

DECLARATIONS: None

1. Moved by: Ted Zimmerman – Rilla Race

That the agenda for the regular meeting of October 17, 2017 be hereby approved with the following Addendum:

Request for signage – intersection of Hele & Woolsey Road

Carried

2. Moved by: Rilla Race – James Gibson

That the minutes of the regular meeting of September 12, 2017 be hereby approved.

Carried.

FINANCIAL:

3. Moved by: James Gibson – Ted Zimmerman

That the financial statement be accepted and the following accounts be paid:

GENERAL	(16,593-16,596)	\$	36,458.15
GENERAL	(16,597-16,660)	\$	152,709.59
GENERAL	(16,661-16,662)	\$	1,127.54
GENERAL	Franco-Postilia PreAuth	\$	1,130.00
GENERAL	WSIB – Audit (CMO Pmt)	\$	2865.41
GENERAL	WSIB & VISA (CMO Pmt)	\$	2,548.71
PAYROLL	Run 516	\$	17,293.08
PAYROLL	Run 516 VOID	\$	(4,333.22)
PAYROLL	Run 518	\$	2,983.42
PAYROLL	Run 519	\$	1,501.46
PAYROLL	Run 520 (2,295)	\$	682.10
PAYROLL	Run 521 (2,296)	\$	958.43
PAYROLL	Run 522	\$	17,449.15
PAYROLL	Run 523	\$	284.99
PAYROLL	Run 524	\$	<u>16,979.42</u>
		\$	<u>250,638.23</u>

Carried.

DELEGATIONS:

10:00 a.m. Joshua Colling/Fire Chief

Joshua Colling/Fire Chief has been advised that the municipality is fully liable should the Chapple Fire Department respond to an area where they have no authority. The municipality needs to have an automatic aid agreement and costing agreement in place in order to provide assistance. Chapple's first responsibility is the municipality's taxpayers. The CAO was directed to send a letter to Shawn Brown/RRFN Fire Chief to begin discussion as to an Automatic Aid Agreement.

Joshua provided recommendations as to the Request for Proposal for the purchase of SCBA in 2018.

With the Township of Emo giving consideration to the sole purchase of a Fill Station, Chapple will not contribute to a Maintenance Agreement. Assuming that there would be a "cost savings" to refill in Emo, Chapple would pay a fee per cylinder.

11:00 a.m. Geoff Gillon/Economic Development Officer

Further options will be looked into with regards to potential development of industrial lots. Council does not wish to invest significant funds into industrial lot development if no interest is being expressed by developers. Consideration will be given to the completion of a feasibility study.

REPORTS:

A. AMBIS: Council reviewed September 2017 Building Permit and Building Statistics reports. A report was provided by Henry Van Ael as to New Gold construction.

Council was in agreement that a Site Plan Control Agreement would not be required for Permit N17-28.

B. RRDSSAB: Council reviewed May 18, May 18 AGM, June 15 and July 20, 2017 Board meeting minutes.

C. RECREATION: Recreation Financial Statement was reviewed.

Staff advised that the 45 lb weight is being welded and that the treadmill is working correctly. Maintenance staff is to monitor condition of equipment on a regular basis.

Henry Van Ael/CBO provided a report as to the scope of repairs work required to the two pavilions and riverside deck at Riverview Park. Barwick Builders is to provide a quote as to estimated costs for inclusion in the 2018 Budget.

4. Moved by: Rilla Race – Ken Wilson

ACCOUNTS PAYABLE FOR Chapple Recreation – October 2017
BE PAID AS FOLLOWS:

Pre-Auth	Hydro One – Hall (Aug 9-Sept 8/17)	\$	246.92
Pre-Auth	Hydro One – Rink (July 22-Aug 23/17)	\$	164.59
Pre-Auth	Hydro One – Ball Park (Aug 9-Sept 8/17)	\$	61.90
Pre-Auth	Hydro One – Ball Park (July 8-Aug 9/17)	\$	36.45
Online Pmt	Bell Canada – October 2017	\$	54.15

Chq #3027	Pineview Mennonite Church	\$	100.00
Chq #3028	Unifor Local 324	\$	100.00
Chq #3029	Tompkins Hardware Ltd	\$	679.44
		\$	<u>1,443.45</u>

Carried.

D. HERITAGE: Council reviewed the September 11, 2017 Committee Meeting Minutes.

E. EMO PUBLIC LIBRARY: No report.

F. FIRE DEPARTMENT: Council reviewed Fire Chief Report FIRE2017-09.

Joshua Colling/Fire Chief has sent a letter on behalf of the Chapple Fire and Emergency Service to Norbord for consideration as to making a donation towards new SCBA/ 2018 Capital Purchase.

G. HEALTH AND SAFETY: Charles Loveday has been issued his Joint Health and Safety Committee Member Certification.

H. DRAINAGE: With the proposed mutual drain agreement, the CAO will confirm that there is no "easement". It is the intent of the municipality to define a working corridor so as to ensure future access for maintenance works.

No works are to be completed until such time as the agreement is signed and registered on-title.

I. RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION: No report.

J. PUBLIC WORKS SUPERINTENDENT – Randy Both

Council reviewed Report PWD2017-10.

Randy Both/Public Works will inspect culvert on Angus Road to confirm current condition. Culvert will be replaced in the spring of 2018.

K. CAO/CLERK-TREASURER – Peggy Johnson

Council reviewed the Administrative Report provided by the CAO/Clerk Treasurer.

Ted Zimmerman declared Conflict of Interest and did not participate in discussion with regards to reimbursement of internment fees.

With fees for internment, as defined in the current User Fee Bylaw, Council confirmed it is the intent of the municipality to only charge for staff time in the event they work overtime ie. - after regular work hours or on a Saturday.

L. WATER TREATMENT PLANT REPORT – David McKelvie

Council reviewed the September, 2017 Operating Report and Maintenance Report.

Dave McKelvie is in the process of completing "Transportation of Dangerous Goods" training and drafting a policy for the shipment of containers with residues of Hypochlorite Solution.

Makkinga Contracting have advised that they will commence with the Lagoon Outlet pipe replacement in the next week. With regards to the old pipe being removed from the ground, it will be sold by tender bid for scrap metal.

- 5. Moved by: Ted Zimmerman – James Gibson

That the following minutes be received:

DSSAB: May 18, May 18 AGM, June 15 and July 20, 2017 Meeting Minutes

HERITAGE: September 11, 2017 Meeting Minutes

Carried.

- 6. Moved by: Rilla Race – Ted Zimmerman

That the reports for October 17, 2017 be hereby approved.

Carried.

RESOLUTIONS:

- 7. Moved by: Rilla Race – Ken Wilson

That Ruth Teeple be appointed to the Chapple Heritage Committee.

Carried

- 8. Moved by: Ken Wilson – James Gibson

That Accounts Receivable Acct ONT001 – Ontario Tire Stewardship in the amount of \$ 1,051.45 be written off. OTS will no longer provide funding unless provided client contact info for every individual dropping off tires at the landfill.

Carried.

- 9. Moved by: Ken Wilson – Ted Zimmerman

That the Township of Chapple have Shady Willow Greenhouse supply flowers for municipal flower beds and baskets in 2018.

Carried.

- 10. Moved by: Ted Zimmerman – Rilla Race

That Council for the Township of Chapple grant bereavement leave for Murray Wilson on Thursday, October 12, 2017 for the passing of his Aunt - Lydia Wilson.

Carried.

- 11. Moved by: Ken Wilson – James Gibson

That the Township of Chapple support the Township of Oro Medonte in their request to the Province to request the OWDCP to include evidence of partial carcass' to allow eligible producers to process legitimate claims and to rely more heavily on the opinions of the Municipal Investigator.

Carried.

12. Moved by: Rilla Race – Ted Zimmerman

That By-law 1638, being a by-law for the Corporation of the Township of Chapple authorizing the Reeve and CAO/Clerk Treasurer to resolve to enter into a conditional building permit agreement (N17-28) with Norbord, be read and finally passed this 17th day of October, 2017.

Carried.

13. Moved by: Ken Wilson – James Gibson

That By-law 1639, being a by-law for the Corporation of the Township of Chapple authorizing the Reeve and CAO/Clerk Treasurer to enter into an agreement with MNR to participate in the Ontario Imagery Strategy, be read and finally passed this 17th day of October, 2017.

Carried.

14. Moved by: Ken Wilson – Ted Zimmerman

That the Township of Chapple support the Township of Montague in their request to the government of Ontario to conduct a full economic impact study of Bill 148 to study the effect of the Bill on businesses and municipalities across Ontario.

Carried.

15. Moved by: Ken Wilson – Rilla Race

That the Township of Chapple donate the use of the Chapple Community Centre to the Abattoir Committee for their Annual General Meeting.

Carried.

16. Moved by: Ken Wilson – Rilla Race

That the Township of Chapple approve the hiring of Dan Haglin for the position of Shenston Landfill Attendant – salary as per municipal salary grid. Subject to 6 month probation. Must provide criminal record check.

Carried.

17. Moved by: Rilla Race – Ken Wilson

That we appoint Joshua Colling as an alternate CEMC for the Township of Chapple.

Carried.

18. Moved by: Ted Zimmerman – Rilla Race

That the Township of Chapple is in agreement to purchase a vehicle for Fire Chief/Joint Services Agreement. Costs to be shared with Township of Emo and Township of LaVallee.

Carried.

19. Moved by: Ken Wilson – Ted Zimmerman

That the Township of Chapple do a *Request for Proposal* for purchase of Draeger SCBA – FPS COM 5000 Voice Amplifier & Mask Securement Bag System to include:

SCBA	12
Cylinders	30
RIT Pack	1
Face Piece	up to 20
Adaptors	30
Voice Amplifiers	20
HUD	20
Facepiece Storage Bag	20
SCBA Storage Cases	2

Carried.

20. Moved by: James Gibson – Rilla Race

The Township of Chapple approve Randy Both/Public Works Superintendent to hire a backhoe to complete ditching along Sturgeon Creek Road (south side).

Carried.

21. Moved by: Ken Wilson – Ted Zimmerman

That the Township of Chapple place "Hidden Intersection" signage to the north and south of Woolsey/Hele Road intersection.

Carried.

22. Moved by:

That the Township of Chapple reimburse cost of internments to the following:

Wayne Nugent	\$ 126.21
Elisabeth Zimmerman	\$ 117.23

Fee for internments will be only for overtime wages – not for regular working hours of position.

Carried.

23. Moved by: Rilla Race – Ted Zimmerman

That the Human Resource Policy No. HR-28.0 VACATION be amended as follows:

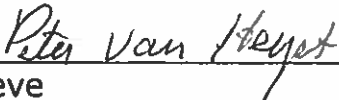
Employees are entitled to the 10 public holidays, November 11th (Remembrance Day) and Easter Monday. Should November 11th fall on a weekend, staff will be entitled to the following Monday.

Carried.

24. Moved by: James Gibson – Rilla Race

That we adjourn at 2:55 p.m. to meet again Tuesday, November 14, 2017 at 9:00 a.m. for regular meeting of Council at the Chapple Municipal Office.

Carried.



Reeve



CAO/Clerk Treasurer