

**THE CORPORATION OF THE TOWNSHIP OF CHAPPLE
COUNCIL MEETING
November 9, 2015**

The regular meeting of the Municipal Council of the Corporation of the Township of Chapple was held on Monday, November 9, 2015 at 9:00 a.m. in the Municipal Office, Barwick Ontario.

PRESENT: Reeve Peter Van Heyst, Councillors: Ken Wilson, Ted Zimmerman, James Gibson, and Rilla Race, Public Works Superintendent/Randy Both and CAO/Clerk Treasurer Peggy Johnson.

Reeve Peter Van Heyst welcomed everyone and declared the meeting open for the transaction of business.

DECLARATIONS:

1. Moved by: Ted Zimmerman- James Gibson

That the agenda for the regular meeting of November 9, 2015 be here-by approved.

Carried.

Ontario Hydro has been contacted with regards to the Barwick Transformer Station and the requirement to plant trees as per the Site Plan Control Agreement. To date no response has been received from Herb Frost/Hydro.

Discussion was held with regards to the Lyle Wheatley Agreement. It was reported that Lyle has seeded this municipal property and hopes to harvest the crop so as to re-coup his costs. Timelines will be confirmed with Public Works Superintendent /Randy Both as to when this property will be required for the operations of the landfill. Written notice will be given to terminate the agreement. Discussion will be held with Lyle Wheatley with regards to compensation should the property be required prior to the agreed upon termination period..

2. Moved by: Rilla Race – Ted Zimmerman

That the minutes of the regular meeting of October 13, 2015 be hereby approved.

Carried.

FINANCIAL:

3. Moved by: James Gibson – Rilla Race

That the financial statement be accepted and the following accounts be paid:

GENERAL	(14,924-14,942)	\$	17,039.72
GENERAL	(14,943)	\$	31.67
GENERAL	(14,944-14,976)	\$	80,367.85
GENERAL	(14,977-14,983)	\$	10,253.66
GENERAL	(14,984-14,988)	\$	9,156.51
PAYROLL	(2074-2084)	\$	16,209.72
PAYROLL	(2085-2094)	\$	15,852.67
		\$	<u>148,911.80</u>

Carried.

As a result of the implementation of the Township of Chapple Collection Policy, it was noted that Ministry of Municipal Affairs/Financial Indicator Review for 2014 reports a reduction in Taxes Receivable from moderate at 13.2 % to low at 8.5%.

DELEGATIONS:

10:00 a.m. Mike Canfield/BDO

Mike Canfield attended Council for discussion of the evaluation of municipal assets. Assets of a municipality are not like those of a business where they are used to generate revenue. Municipal tax dollars are spent to build roads, etc and then dollars are spent to maintain. Residents have value for the dollars spent with the use of the roads. Consideration needs to be given not so much to the roads now but to what roads will be needed in the future. The Township does not wish to leave area's undeveloped because of no road access.

10:30 a.m. Kiley Hanson – RRFN/WTP Agreement

Kiley Hanson attended the meeting for discussion of further revisions to the Water Treatment Plant Coverage Agreement. Suggested revisions include:

- Specify hours – three hour maximum;
- Equipment malfunctions – own staff will address;
- Reconciliation of Costs – June 1st and December 1st of each year to determine if equal billings – pay fee for service for difference;
- Township of Chapple staff will be provided training through Rainy River First Nations.

Kiley Hanson will attend the December 8, 2015 meeting of Council with an amended agreement.

11:00 a.m. Joshua Colling/Fire Chief

Joshua reported that his initial contract is for 24 hours per week but now that he has begun work for the three communities he believes that this will not be sufficient hours. There will need to be additional time for training. Joshua is currently working on the development of a training program with the Town of Atikokan/Town of Fort Frances who have both recently been audited.

Volunteers for the Chapple Fire Department are required to have a DZ Licence. Copies of DZ licences will be requested for volunteer records. The municipality will pay the cost of the DZ licences. The new applications for fire fighters advise of the requirement to obtain the licence within 6 months.

Joshua reported that he has completed a review of all municipal fire equipment. It is not feasible to replace it all at once. Joshua recommends purchasing three sets of bunker gear per year at a cost of approximately \$2000. Maintenance and steam cleaning of the bunker gear must take place to extend the life of the gear. Equipment is not being properly cleaned after use.

There continues to be delays with repairs to the Chapple Fire Truck. Fort Garry has agreed to waive the rental fees because of the delays. It is expected that the truck will be ready some time next week.

Joshua is working on a Automatic Aid Agreement with the Emo Fire Department and Frank Sheppard.

2:00 p.m. Gary Judson/Dave Torkelson

Gary Judson and Dave Torkelson attended Council for discussion of the potential expansion of use on property currently being used as a wrecking yard/garage. Gary was advised that if improvements are made within the existing boundaries of the building there would be no requirement for a Zoning Bylaw Amendment. An expansion would trigger the requirement for a ZBA and this could be challenged by the Ministry of Environment as the property is located within the Well Head Protection Zone. Gary Judson was advised to contact Ministry of Environment for pre-consultation.

REPORTS:

- A. AMBIS: Council reviewed reports provided by Alain Tanguay and Henry Van Ael.

Henry Van Ael was invited into the meeting for discussion with regards to New Gold and the construction of the Mine Dry Building.

- B. RRDSSAB: No report.

- C. RECREATION: Recreation Financial Statement was reviewed.

The Chapple Recreation Committee provided a report with suggestions for a potential Canada 150 Grant Application.

Council was in agreement that the Recreation Committee be involved with the operations of the Fitness Centre.

- 4. Moved by: Rilla Race – James Gibson

ACCOUNTS PAYABLE FOR Chapple Recreation – October & November 2015 BE PAID AS FOLLOWS:

Pre-Auth	Hydro One – Ball Park (Aug 11-Sept 10/15)	\$	35.26
Pre-Auth	Hydro One – Rink (Aug 11-Sept 10/15)	\$	35.26
Pre-Auth	Hydro One – Hall (Aug 11-Sept 10/15)	\$	441.74
Chq #2624	Bell Canada – October	\$	88.31
Chq #2625	Tompkins Hardware	\$	37.13
Chq #2626	Sunset Protection Systems	\$	45.09
Chq #2627	Fort Frances General Supply	\$	271.22
Chq #2628	Royal Canadian Legion Br #99	\$	45.00
Pre-Auth	Hydro One – Hall (Sept 10-Oct 8/15)	\$	344.50
Pre-Auth	Union Gas (Sept 24-Oct 26/15)	\$	805.00

Total Paid \$2,148.51

Carried.

- 5. Moved by: Ted Zimmerman – Ken Wilson

That the Township of Chapple transfer \$ 5,000.00 that was donated by Don Sequin to Recreation Reserve for a future capital project.

Carried.

- D. HERITAGE: Council reviewed the October 20, 2015 Heritage Committee Meeting Minutes. The Committee has adjourned for the winter. There has been no one volunteer yet to organize carol singing at the St. Paul’s Heritage Church. Rilla Race will look into contacting some potential volunteers.

E. EMO PUBLIC LIBRARY: Rilla reported that the Township of Chapple is currently paying \$ 2,828.00 (\$1000 donation/\$1828 grant) to the Emo Public Library. With 741 residents, this works out to a per capita of \$ 3.82. It is being proposed that the Township of Chapple pay a per capita of \$ 5.00. This would cost the municipality an additional \$877...instead of a payment of \$ 1000 it would be a payment of \$ 1877.

F. FIRE DEPARTMENT: Council was provided with an updated Fire Fighter List, a revised Firefighter Application and the 2016 Practice Schedule.

A report was provided by Fire Chief, Joshua Colling.

G. HEALTH AND SAFETY: No report.

H. DRAINAGE: No report.

I. RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION: An executive meeting is scheduled for November 18, 2015.

J. PUBLIC WORKS SUPERINTENDENT – Randy Both

Randy reported that the seals have been replaced on the Dozer located at the landfill.

The International truck will have to have a safety completed prior to the snow plow equipment being put on.

Work required on Cedar Yard Road, etc., as a result of the CN derailment, will be left until next year.

6. Moved by: Rilla Race – Ted Zimmerman

That the Township of Chapple purchase a 562XP Husqvarna Chain Saw.

Carried.

7. Moved by: Ken Wilson – James Gibson

That the Township of Chapple declare the portion of the old Hwy 71 road allowance as per Plan No. 29451, L.T. and S-81 located within the boundaries of property owned by Donald Huitikka with the legal description of POTTS, PT N ½ Lot 10 CON 5, PCL 16641 be declared surplus land and that the municipality proceed with Stop Up and Close of said land.

Carried.

K. CAO/CLERK-TREASURER – Peggy Johnson

Council reviewed the Administrative Report that was provided.

The revised Emergency Management Plan was reviewed.

L. WATER TREATMENT PLANT REPORT – David McKelvie

Council reviewed the October 2015 Operating Report.

Council reviewed the Chapple Water Plan DWQMS Internal Audit.

8. Moved by: Ted Zimmerman – James Gibson

That the reports for October, 2015 be hereby approved.

Carried.

9. Moved by: Rilla Race – Ken Wilson

That the following meeting minutes be received:

AMBIS: October 20, 2015 Committee Meeting Minutes
 Heritage: October 20, 2015 Committee Meeting Minutes
 Fire Chief Recruitment: Nov 4/15 Committee Meeting Minutes

Carried.

10 . Moved by: Rilla Race – Ken Wilson

BE IT RESOLVED that the Municipal Council of The Corporation of the Township of Chapple hereby agree to go in-camera at 2:35 p.m. as authorized under Section 239 of the Municipal Act, 2001 for the following purpose:

- Security of property;
- Personal matters regarding an identifiable individual, including employees;
- Proposed or pending acquisitions or disposition of real property;
- Labour relations and employee negotiations;
- Litigation or potential litigation, including matter before administrative tribunals affecting the municipality or local board; -
- Advice subject to a solicitor-client privilege, including communications necessary for that purpose;
- Any matter with respect to which a council, local board or committee or other body may hold a closed meeting under any other statute;
*Consideration of a request under the **Municipal Freedom of Information and Protection of Privacy Act.***

Carried.

Council returned to the public meeting. An advertisement is to be placed in the Fort Frances Times for the position of Part-time Cleaning Person. Direction was given for revisions to the Human Resource Policy.

RESOLUTIONS:

11. Moved by: James Gibson – Ted Zimmerman

That the Township of Chapple approve Peggy Johnson and Crystal Gray to attend the Municipal Tax Equity Workshop scheduled for November 11, 2015 at the Valhalla Inn, Thunder Bay. All related expenses to be paid by the Township of Chapple.

Carried.

12. Moved by: Rilla Race – Ken Wilson

That the Township of Chapple approve the reimbursement of the \$ 5.25 credit of UB Acct 00000606.000 as the account has become inactive with the transfer of property to new ownership.

Carried.

13. Moved by: Ken Wilson – Ted Zimmerman

That By-law 1548, being a by-law to authorize the Reeve and CAO/Clerk Treasurer of the Corporation of the Township of Chapple to enter into an agreement with Telcom Enterprises for Option B of proposal subject to local testing, be read a first, second and third time and finally passed this 9th day of November, 2015.

Reimbursement to Telcom Enterprises will be 50% for 18 months.

Carried.

14. Moved by: James Gibson – Rilla Race

That By-law 1549, being a by-law to authorize the Reeve and CAO/Clerk Treasurer of the Corporation of the Township of Chapple to enter into a release agreement with Canadian National Railway for claim related to July 10, 2015 train derailment be read a first, second and third time and finally passed this 9th day of November, 2015.

15. Moved by: James Gibson – Rilla Race

That the Township of Chapple approve the joint purchase of Curriculum instructor guide for an approximate cost of \$ 700.00 with the Township of Emo and the Township of LaVallee.

16. Moved by: Ken Wilson – Ted Zimmerman

That the Township of Chapple approve the joint purchase of Software Fire Pro 2 with the Township of Emo and the Township of LaVallee. There will be a one-time cost of approximately \$1675.00 and an annual cost of approximately \$450 for maintenance of the system.

17. Moved by: James Gibson – Rilla Race

That we adjourn at 4:45 p.m. to meet again December 8, 2015 at 9:15 a.m. at the Chapple Municipal Office.

Carried.

Peter van Heyst

Reeve

Regynn Johnson

CAO/Clerk Treasurer