

**THE CORPORATION OF THE TOWNSHIP OF CHAPPLE
COUNCIL MEETING
June 14, 2016**

The regular meeting of the Municipal Council of the Corporation of the Township of Chapple was held on Tuesday, June 14, 2016 at 9: a.m. in the Municipal Office, Barwick Ontario.

PRESENT: Reeve Peter Van Heyst, Councillors: Ken Wilson, Ted Zimmerman, James Gibson, and Rilla Race, Public Works Superintendent/Randy Both and CAO/Clerk Treasurer Peggy Johnson.

Reeve Peter Van Heyst welcomed everyone and declared the meeting open for the transaction of business.

DECLARATIONS: None.

1. Moved by: Ted Zimmerman – Rilla Race

That the agenda for the regular meeting of June 14, 2016 be here-by approved with the following addendum:

Chapple Heritage Meeting – May 9, 2016
2016 Cash/Accrual Budget Reconciliation
Health & Safety Inspections – Recreation
Grounds/Playground/WTP
Invoice – Roads Damages

Carried.

CAO was directed to reverse Invoice 5/26/16-02.

With regards to the placement of the bollards at Well # 1, Randy Both has recommended that a hand-mixer be used to make the concrete. Council was in agreement. The job will be completed in-house instead of attempting to purchase a partial load of concrete and having a truck back in across the municipal yard.

2. Moved by: Rilla Race – James Gibson

That the minutes of the regular meeting of May 10, 2016 be hereby approved.

Carried.

The CAO reported that the municipality is now required to file the HST returns semi-annually instead of annually.

FINANCIAL:

3. Moved by: James Gibson – Ted Zimmerman

That the financial statement be accepted and the following accounts be paid:

GENERAL	(15,442-15,444)	\$	752.92
GENERAL	(15,445-15,478)	\$	36,994.84
GENERAL	(15,479-15,480)	\$	2,987.20
GENERAL	(15,481-15,511)	\$	72,568.34
GENERAL	(15,512-15,531)	\$	11,228.19

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GENERAL	(15,522-15,529)	\$	4,394.31
PAYROLL	(2,246-2,257)	\$	15,974.15
PAYROLL	(2,258)	\$	509.55
PAYROLL	(2,259-2,271)	\$	18,977.54
PAYROLL	(2,272-2,273)	\$	1,147.25
GENERAL	(15,530)	\$	<u>2,218.00</u>
		\$	<u>167,752.29</u>

Carried.

DELEGATIONS:

10:00 a.m. Geoff Gillon/CDF

Geoff Gillon attended Council for further discussion with regards to establishing the Chapple Community Development Fund. New Gold has advised that there is no requirement for the Fund to be Not-for-Profit.

Discussion was held with regards to the structure of the Community Chest in Fort Frances. This organization has a very loose mandate. They have a charitable number and funds are in a trust account administered by the Town of Fort Frances. Past experiences and a common sense approach are used to disperse the funds.

Wes Derksen/Legal Counsel is recommending that the funds be placed in a trust account and then guidelines be established as per Schedule C of the Compensation Agreement.

CIBC Wood Gundy has provided a recommendation as to an investment account for the CCDF that, as per the requirements of the Municipal Act, protects the principle. With there being no disbursements for the first 5 years, the term of the initial investment would be for 5 years.

It was noted that the Asset Management Plan will be updated by December, 2016 and will include a condition assessment of all assets to better assess the priorities of the municipality. It was also agreed that the municipality should review the Township's Strategic Plan. This would include public meetings for community input.

Council was in agreement to keep the CCDF simple and within the control of Council.

11:00 a.m. Joshua Colling/Fire Chief

Joshua was unable to attend due to a fire call in Township of LaVallee.

2:30 p.m. Stefan Szeder – Drainage

Stefan Szeder attended the meeting for further discussion of drainage along the Ralph Wilson Road.

Council reviewed letter dated June 7, 2016 as carbon copied from Ralph Horn/Ministry of Natural Resources with regards to a Work Permit Application submitted by Stefan Szeder to remove beaver dams from private drainage works. The application proposed the removal of beaver on the W ½ Lot 4 Conc 5 Dobie Twsp to facilitate the flow of water from the Ralph Wilson Road. Stefan indicated to MNR that waters collecting in the June 14, 2016

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ditches adjacent to the Ralph Wilson Road were bypassing drainage works on his property because of beaver dams within his drainage works and flooding agricultural fields on his property. MNR advised that the works would be confined to the first length of 290m of Drain 1(as indicated on a map submitted with his application) and 585 m of the second length. The letter indicated that a work permit would not be required for this maintenance activity on an agricultural drain located on his property and since the beaver were damaging his property he could remove the beaver dam without authorization. MNR advised that this determination applied only to the area identified as a drainage ditch and not to the natural downstream channel that it connected to. Work within the natural channel would trigger the need for authorization as it could impact the Provincially Significant Wetland.

Stefan advised Council of his intention to deepen and widen the channel. Council was of the opinion that MNR had only given approval for the removal of beaver dams. Stefan indicated that he felt he had approval to widen the first 290m and remove dams in the 585m length.

Stefan indicated that he would do the work to remove the dam's and do the ditching but it was his expectation that the municipality would pay for all future maintenance work. Stefan would require a written agreement for a commitment to all future maintenance and the agreement must be registered on his property deed.

Council did not agree that the municipality was responsible for the water. If there were no beaver on his property there would be no problem with water. Council suggested that if the beaver were removed and this benefited the road that the municipality could provide some assistance with maintenance as has been done for other residents but they were not going to set a precedent with a written agreement registered on title.

Stefan was asked if he could provide Council with assurance that there would be productive farming on this land within the next year. Stefan could not provide such assurance.

Stefan indicated that he has been advised to dam the water so it does not go on his property – there is no more time and he has a plan in place.

Council advised Stefan to do what he had to do but they were not going to set a precedent with a written agreement and that he should proceed with whatever works had been approved by MNR.

4. Moved by: Rilla Race – James Gibson

BE IT RESOLVED that the Municipal Council of The Corporation of the Township of Chapple hereby agree to go in-camera at 3:35 p.m. as authorized Section 239 of the Municipal Act, 2001 for the following purpose:

- Security of property;
- Personal matters regarding an identifiable individual, including employees;
- Proposed or pending acquisitions or disposition of real property;
- Labour relations and employee negotiations;
- Litigation or potential litigation, including matter before administrative tribunals affecting the municipality or local board; -
- Advice subject to a solicitor-client privilege, including communications necessary for that purpose;
- Any matter with respect to which a council, local board or committee or other body may hold a closed meeting under any other statute;

Carried.

Council returned to regular meeting of Council. As per the short list determined by Council, students will be contacted for interviews. The interview committee will consist of Rilla Race, James Gibson and Ted Zimmerman.

As per direction of Council and Legal Counsel, a letter will be sent to New Gold.

REPORTS:

- A. **AMBIS:** Council reviewed reports provided by CBO's, Marc McPherson and Henry Van Ael.

Peter reported that the AMBIS Committee will be having discussion in the Fall as to renewing the contract for Building Inspector Services. The contract ends June, 2017.

Henry Van Ael entered the meeting to provide information on Radon. Henry advised that the municipal building inspectors have been enforcing the requirements for Radon through the Building Code. Henry was not aware of any reports of Radon in the area.

- B. **RRDSSAB:** Council was provided with the 2015 CAO Annual Report and the 2015 Audited Financial Statements for the Rainy River District Social Services Administration Board.

- C. **RECREATION:** Recreation Financial Statement was reviewed.

Marc McPherson/CBO has been provided with a copy of the Engineer Report prepared by Saulteaux Consultants for the Fitness Centre and will develop a scope of work for Owen Martin/Barwick Builders.

The Sports Clinic, that was to be provided by the Recreation Committee, was rained out. It is hoped that they will be able to re-schedule the baseball clinic at a later date.

Council was in agreement not to invoice the Recreation Committee a \$50 cleaning fee when using municipal facilities to provide municipal events/programs. This creates additional accounting entries for the Township to simply pay itself. Rilla indicated to Council that the Heritage Committee would continue to pay the \$50 for cleaning costs for the Heritage Committee to use the Community Centre.

5. Moved by: Ted Zimmerman – James Gibson

ACCOUNTS PAYABLE FOR Chapple Recreation –May & June 2016
BE PAID AS FOLLOWS:

Pre-Auth	Hydro One – Ball Park (March 8-April 7/16)	\$	34.18
Pre-Auth	Hydro One – Rink (March 8 – April 7/16)	\$	37.41

Chq #2661	Sabino Rossi	\$	100.00
Chq #2662	VOID	\$	0.00
Chq #2663	Township of Chapple	\$	65.53
Chq #2664	Tompkins Hardware	\$	85.60
Online Pmt	Bell Canada – June	\$	54.16
Pre-Auth	Hydro One – Hall (April 7-May 6/16)	\$	362.09
Pre-Auth	Hydro One – Ball Park (April 7-May 6/16)	\$	34.22
Pre-Auth	Union Gas (April 25-May 24/16)	\$	245.00
		\$	<u>1,018.19</u>

Carried.

- D. HERITAGE: Council reviewed the May 9, 2016 meeting minutes of the Heritage Committee.

Rilla reported that, with their two fundraising events in May, the Committee has raised approximately \$1700 which will assist with paying for the part-time summer student position at the museum.

- E. EMO PUBLIC LIBRARY: No report.

Rilla will requests copies of the Library Board Meeting Minutes from Kathy Leek/Librarian.

- F. FIRE DEPARTMENT: Council reviewed Administrative Report FIRE2016-06 as provided by Joshua Colling/Fire Chief.

Approval was provided to GTA Fleet Solutions Inc. for the purchase of 2005 GMC Extended Cab – Rescue Unit. Purchase will include Cap, rear slide tray rated 3000 lbs., Chevrons, Power Invertor, rear emergency light bar and graphics “Chapple Fire Department” and “Unit 5-6 Rescue”.

- G. HEALTH AND SAFETY: Peggy Johnson/JHSC reported on inspections completed at the Playground and Sports Field facilities on June 13, 2016. Works identified will be completed prior to the July 1st celebrations.

- H. DRAINAGE: No report.

- I. RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION:

The RRDMA will no longer be involved with the Local Government Networking Group. The Rainy River District Stewardship continues to look for RRDMA representation to serve on the Stewardship.

- J. PUBLIC WORKSSUPERINTENDENT – Randy Both

A letter has been provided to Rainy River First Nations acknowledging their request to extend the Hayes Road to the west boundary of Rainy River First Nations Reserve # 11. Council does approve the extension of Hayes Road in principal with the understanding that an agreement will be required. This agreement will include, but may not be limited to, such conditions as municipal road standards, construction and maintenance costs, survey/legal costs for transfer of ownership, etc.

Randy reported that the Volvo Grader is still in Thunder Bay for repairs to the transmission.

JTJ Contracting have commenced with the gravel crushing tender. To date approximately 3000 yds of gravel have been crushed.

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A request was received from Stefan Szeder to have trees removed from the road allowance of Cates Road. In discussion with Public Works Superintendent/Randy Both it was agreed the trees would be trimmed and branches removed.

K. CAO/CLERK-TREASURER – Peggy Johnson

A resident attended the meeting to bring forward a complaint to Council with regards to property standards and a resident not cutting his grass. It was felt that this reflects poorly on the village and does not encourage people to live in the community. The CAO was directed to write a letter to the resident to request his cooperation in cutting the grass.

The final draft of the proposed 2016 budget was presented at 1:30 p.m.
Public in attendance: Stefan Szeder

Stefan questioned if there was any formal road policy and what the total 2015 spending was vs 2016 spending.

Council reviewed the Administrative Report provided by the CAO/Clerk Treasurer.

Due to liability issues, CN has advised that the Ministry of Transportation will not approve the removal of the cross-arms at the Main Street crossing.

With the placement of monuments in the Cemetery, Council was in agreement that the standard concrete base is required. Monuments should not be placed on gravel and should not extend past the edge of the base so as to prevent damage from grass cutting equipment.

L. WATER TREATMENT PLANT REPORT – David McKelvie

Council reviewed the May, 2016 Operating Report.

6. Moved by: Ken Wilson – Rilla Race

That the reports for June, 2016 be hereby approved.

Carried.

7. Moved by: Ken Wilson – Ted Zimmerman

That the following minutes be received:

AMBIS Committee:	May 18, 2016
RECREATION Committee:	April 20 and May 18, 2016
RRDMA Executive:	April 20, 2016
Staff Meeting Minutes:	May 19, 2016
Heritage Committee	May 9, 2016

Carried.

RESOLUTIONS:

8. Moved by: James Gibson – Rilla Race

That Bylaw 1600, being a Bylaw of the Corporation of the Township of Chapple to establish a Tax Rebate Program for the vacant portions of property in the Commercial Property Classes or the Industrial Property Classes, be read a first, second and third time and finally passed this 14th day of June, 2016.

Carried.

9. Moved by: Ted Zimmerman – Ken Wilson

That By-law 1601, being a by-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2016 by hereby read a first, second and third time and finally passed this 14th day of June, 2016.

Carried.

10. Moved by: Rilla Race – James Gibson

That By-law 1602, being a by-law to establish tax ratios for the year 2016 for the Corporation of the Township of Chapple, be read a first, second and third time and finally passed this 14th day of June, 2016.

Carried.

11. Moved by: Ken Wilson – Rilla Race

That the Township of Chapple support the Municipality of Calvin in their request to reconsider suspension of the Rural Economic Development Program into the Jobs and Prosperity Fund.

Carried.

12. Moved by: Ted Zimmerman – James Gibson

That the Township of Chapple support the Niagara Region in their request to the Province of Ontario and the Government of Canada to provide increased funding for research aimed to eradicate Lyme disease.

Carried.

13. Moved by: Rilla Race – Ted Zimmerman

That the Township of Chapple approve the following additions to the Chapple Fire Truck:

Back up Camera:	\$ 1,205.00
2 ½ Tank Fill on Rear:	\$ 1,910.00
Zico Poer Porta-Tank:	\$ 5,450.00
Zico Hosebed Access Ladder:	<u>\$ 1,500.00</u>
	<u>\$11,065.00</u>

Carried.

14. Moved by: Ken Wilson – Rilla Race

As per the position of NOMA, NOACC and the City of Thunder Bay, the Township of Chapple shall send a letter to the Ontario Minister of Energy with recommendations for the next version of the Ontario Long Term Energy Plan.

Carried.

15. Moved by: Rilla Race – James Gibson

That Bylaw 1603, being a bylaw of the Corporation of the Township of Chapple to make application for road ownership substantially in the form attached as Schedule A, be read a first, second and third time and finally passed this 14th day of June, 2016.

Carried.

16. Moved by: Ted Zimmerman – Rilla Race

That the Township appoint the following individuals to the Chapple Volunteer Fire Department:

Aurora Cupp
Michael Gallegher

Carried.

17. Moved by: Ken Wilson – Ted Zimmerman


As per the requirements of Ontario Regulation 284/09, the Township of Chapple approves the 2016 Cash/Accrual Budget Reconciliation.

Carried.

18. Moved by: Rilla Race – Ken Wilson

That we adjourn at 4:20 p.m. to meet again July 12, 2016 at 9:00 a.m. for regular meeting of Council at the Chapple Municipal Office.

Carried.



Reeve



CAO/Clerk/Treasurer