

**THE CORPORATION OF THE TOWNSHIP OF CHAPPLE  
COUNCIL MEETING  
December 13, 2016**

The regular meeting of the Municipal Council of the Corporation of the Township of Chapple was held on Tuesday, December 13, 2016 at 9:30 a.m. in the Municipal Office, Barwick Ontario.

PRESENT: Reeve Peter Van Heyst, Councillors: Ken Wilson, Ted Zimmerman, James Gibson, and Rilla Race, and CAO/Clerk Treasurer Peggy Johnson.

Peter Van Heyst welcomed everyone and declared the meeting open for the transaction of business.

DECLARATIONS: None.

1. Moved by: Ted Zimmerman – Rilla Race

That the agenda for the regular meeting of December 13, 2016 be hereby approved with the following addendum:

Heritage

Carried

2. Moved by: Rilla Race – James Gibson

That the minutes of the regular meeting of November 15, 2016 be hereby approved.

Carried.

Township of Morley was contacted with regards to scheduling a future meeting to discuss the townline agreement but no response has been received to date.

Trevor Judson contacted the office to advise that he is now giving consideration to constructing a permanent structure on his property instead of applying for a Zoning Bylaw Amendment. Trevor was directed to contact Marc McPherson/Building Inspector.

Ted Zimmerman advised that he did go out and look at the intersection of Teeple Road and the old Hwy 600. Ted did not feel there were any problems with the site. Further discussion will be held with Public Works Superintendent/Randy Both as to options for signage.

Inquiries will be made into costs to provide wifi at the Recreation Centre.

FINANCIAL:

3. Moved by: Ken Wilson – Ted Zimmerman

That the financial statement be accepted and the following accounts be paid:

December 13, 2016

GENERAL	(15,850 VOID)	\$	(118.46)
GENERAL	(15,889-15,890)	\$	1,836.70
GENERAL	(15,914 VOID)	\$	(678.00)
GENERAL	(15,891-15,937)	\$	164,375.15
GENERAL	(E Chq- Franco Postilia)	\$	1,130.00
GENERAL	(15,938-15,951)	\$	35,665.42
GENERAL	(15,952-15,969)	\$	7,898.00
GENERAL	(15,970-15,974)	\$	823.85
PAYROLL	(R472)	\$	<u>17,283.99</u>
		\$	<u>228,216.65</u>

Carried.

The Ontario Municipal Partnership Fund levy for 2017 has been reduced by \$ 35, 800.00.

DELEGATIONS:

**10:00 a.m. Joshua Colling/Fire Chief**

Joshua provided comment on Report Number FIRE2016-05 as had been prepared for the Joint Fire Chief Recruitment Committee meeting scheduled for December 5, 2016 with Larry Lundy/Fire Marshal’s Office. Joshua had hoped to have additional information for Council after this meeting but unfortunately the meeting had to be re-scheduled for a later date.

It was noted that there have been significant improvements with Public Education & Fire Prevention.

Cross-training is now taking place between Emo, LaVallee and Chapple. Practices are being well attended.

Township of Chapple had 31 Fire & Emergency Service Calls in 2016.

With future replacement of equipment:

Pumper (5-2)/2001 has a maximum lifespan until 2026 but is expected to be much shorter because of lack of maintenance.

Rescue (5-6)/2005 has an expected 25 yr life span – 2030

Tanker (5-4) on-order – expected February 2017 with maximum lifespan 2047

New personal protective equipment was purchased for all fire fighters in 2016 except for 3 who where current. New coveralls and gear bags were purchased for all fire fighters.

Joshua Colling/Fire Chief does not recommend the further purchase of refurbished SCBA packs. Within another year, all SCBA will require rapid intervention connections.

Other recommendation of the Fire Chief:

- Further explore better management and sustainability of fire services by combining fire services;
- Partner with local industry partners to develop a local training ground;
- Continue partnerships in training and Fire Chief Services;
- Explore a jointly operated air fill station; and

- Change the name of the fire department to Chapple Fire & Emergency Services.

REPORTS:

- A. AMBIS: The current contract terminates on June 10, 2017. It appears at this time that Advisory Services is in agreement to continue to provide a Chief Building Official.
- B. RRDSSAB: The Board has been working on the completion of an evaluation of CEO/Dan McCormick. A third party audit of EMS has been completed and they did very well with a score of 99.5%
- C. RECREATION: Recreation Financial Statement was reviewed.

4. Moved by: Ken Wilson – Rilla Race

ACCOUNTS PAYABLE FOR Chapple Recreation –November & December 2016  
BE PAID AS FOLLOWS:

Pre-Auth	Hydro One – Ball Park (Sept 8-Oct 6/16)	\$	39.03
Online Pmt	Bell Canada – November 2016	\$	54.16
Chq #2691	Fort Frances General Supply	\$	53.14
Chq #2692	Meredith Crowell	\$	100.00
Chq #2693	Peggy Advent	\$	100.00
Pre-Auth	Hydro One – Rink (Sept 21-Oct 21/16)	\$	242.38
Pre-Auth	Union Gas (Oct 25-Nov 22/16)	\$	685.00
Pre-Auth	Hydro One – Hall (Oct 6-Nov 8/16)	\$	475.67
Pre-Auth	Hydro one – Ball Park (Oct 6-Nov 8/16)	\$	38.89
Online Pmt	Bell Canada – December 2016	\$	54.16
Chq #2694	Tompkins Hardware Ltd	\$	116.08
		<u>\$</u>	<u>1,958.51</u>

Carried.

Public Works staff have been working on putting in ice at the outdoor skating rink.

A new stereo will need to be purchased for the Chapple Fitness Centre.

Up to December 7, 2016 the Chapple Recreation Committee has collected \$489.00 through fund raising events.

- D. HERITAGE: Ken Wilson brought forward concerns with regards to the conditon of the shingles at the Light House. It was agreed to budget for sealant in 2017.

Discussion was also held with regards to the siding on the Heritage Church. Consideration will be given to the purchase of vinyl siding in 2017.

The future of the Chapple Museum was questioned. The Committee is faced with dwindling volunteer numbers. Last year the committee was not able to get a grant for a summert student. At some point in time, consideration may have to be given to hiring a part-time curator.

- E. EMO PUBLIC LIBRARY: No report. The Public Library Board met twice in November.

F. FIRE DEPARTMENT: Council reviewed Joint Fire Committee Report Number FIRE2016-05 as provided by Joshua Colling/Fire Chief.

G. HEALTH AND SAFETY: No report.

H. DRAINAGE: Discussion was held with regards to correspondence received from Stefan Szeder and expectations/conditions for a Mutual Drain Agreement for drainage along the Off Lake Road.

Geoff Gillon/Rainy River Future Development provided information on Tile Drainage Project #3.

I. RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION: No report.

J. PUBLIC WORKS SUPERINTENDENT – Randy Both

Council reviewed report as provided by Randy Both/Public Works Superintendent.

5. Moved by: Ted Zimmerman – James Gibson

That effective January 1, 2017 the Township of Chapple accept the quotation received Norwest Pest Control for pest management at the Shenston Landfill in the amount of \$ 2,380.00 plus HST (incls. initial set-up of \$ 950.00 plus HST and annual services of \$ 1,430.00 plus HST).

Carried.

The cost to purchase a blade for the CASE Loader is to be included in the 2017 Budget.

K. CAO/CLERK-TREASURER – Peggy Johnson

Council reviewed the Administrative Report provided by the CAO/Clerk Treasurer.

Public notice for consideration to the revision of fees within the User Fee Bylaw at the regular meeting of Council on December 13, 2016 was given. No members of the public attended.

After review of user fees, CAO/Clerk Treasurer was directed to make the following adjustments:

**SCHEDULE 2**

<b><u>BUILDING AND/OR DEVELOPMENT PERMITS</u></b>	
Building Permit Term: One year from date of issuance	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Minimum Demolition Permit Fee – Per Structure	\$50.00

**SCHEDULE 4**

<b><u>FIRE, EMERGENCY, AND OTHER SERVICES</u></b>	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Auto Extrication-Provincial Roads	Current MTO Rates
Auto Extrication – Municipal Road	\$ 450.00 First Hour, then \$ 300.00 Hour per apparatus/Hour
Manpower	\$ 30.00 Hour/Per Firefighter (After 1 <sup>st</sup> Hour)
Contractors	Full cost recovery.
Emergency Calls other than Auto Extrication	Cost Recovery plus manhour charge
Training Officer	\$ 35.00/Hr
Burning without a Permit	\$ 1500.00 plus Full Cost Recovery
Burning with a Permit (Out of Control, or in non-compliance)	\$ 1000.00 plus Full Cost Recovery
Automatic Aid	*Fees as noted in Appendix A of the most current Automatic Aid bylaw as of the date of incident.
False Alarms/Abused Service	1 <sup>st</sup> and 2 <sup>nd</sup> alarm no charge. All others \$500.00 per offence
Fire Extinguisher Training	Cost Recover Only. ( Instructors plus extinguishers)
Insurance Company Requests – Fire Incident Report	\$ 75.00
Complaint/Request Inspection	\$ 50.00
Incinerator	\$ 20.00 Yearly
Agricultural/Industrial Burn Permit	\$ 50.00 plus \$ 5.00 for every additional seven days
Open Air Burn Permit	\$ 5.00
Chimenea	\$ 10.00 Yearly
Approved Fire Pit	\$ 10.00 Yearly
<p>* Rates include those noted under the Automatic Aid Agreement. Where applicable the higher fee shall apply.</p> <p>* Year is for the period Jan 1<sup>st</sup> – December 31<sup>st</sup> of the current year regardless of when the permit was purchased.</p>	

**SCHEDULE 5**

<b><u>LANDFILL</u></b>	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Contaminated soil (with MOE approval) (\$ 19.61 cu m)	Per yard \$25.00

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**SCHEDULE 7**

<b><u>MUNICIPAL OFFICE</u></b>	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Commissioning Affidavits/Documents	\$ 5.00

**SCHEDULE 12**

<b><u>TRANSPORTATION SERVICES</u></b> (includes operator)	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Gravel Truck hourly rate – Peterbilt, Belly Dump	\$90.00
2015 LinkBelt Backhoe with bucket hourly rate	\$100.00
2015 LinkBelt Backhoe with brusher hourly rate	\$115.00
721 CASE Loader rate	\$80.00

**SCHEDULE 13**

<b><u>UTILITIES/OTHER</u></b>	
<b>DESCRIPTION</b>	<b>FEE (\$)</b>
Water connection (serviced lot) Plus - any/all other costs to be borne by property owner	\$500.00
Sewer connection (serviced lot) Plus - any/all other costs to be borne by property owner	\$500.00
Garbage Pick Up (Village) (bi-monthly)	\$15.00
Sewer and Water problems during regular working hours plus cost of materials	\$30.00 per hour
Sewer and Water problems after regular working hours plus cost of materials	\$45.00 per hour

Discussion was held with regards to a fee being charged for 9-1-1 signs. Council felt that this fee is user specific. It was felt that the individual receiving the service should pay for the service. There are other property's that do not have the 9-1-1 service and they should not have to pay for those who do. The 9-1-1 service also creates a civic address that can be provided to EMS, Hydro One, Bell Canada, etc.

The CAO was directed to write a letter of support for x-ray services at the Emo Hospital.

Council was in agreement for MTE to complete an Annual Tax Study. A resolution will be brought forward at the next Council meeting to approve for 2017 budget year.

**L. WATER TREATMENT PLANT REPORT – David McKelvie**

Council reviewed the November, 2016 Operating Report.

Council was in support of placing "No Trespassing" signs on the well field to discourage the travel of snowmachines. With the 2017 Budget, consideration will be given to the placement of a permanent fence.

6. Moved by: Rilla Race – James Gibson

That the reports for December 13, 2016 be hereby approved.

Carried.

7. Moved by: James Gibson – Ken Wilson

That the following minutes be received:

AMBIS Committee Minutes

November 22, 2016

Carried.

8. Moved by: Ken Wilson – Ted Zimmerman

**BE IT RESOLVED that the Municipal Council of The Corporation of the Township of Chapple hereby agree to go in-camera at 3:25 p.m. as authorized under Section 239 of the Municipal Act, 2001 for the following purpose:**

- Security of property;
- Personal matters regarding an identifiable individual, including employees;
- Proposed or pending acquisitions or disposition of real property;
- Labour relations and employee negotiations;
- Litigation or potential litigation, including matter before administrative tribunals affecting the municipality or local board; -
- Advice subject to a solicitor-client privilege, including communications necessary for that purpose;
- Any matter with respect to which a council, local board or committee or other body may hold a closed meeting under any other statute;
- Consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act*.

Carried.

Council returned to the regular public meeting.

#### RESOLUTIONS:

9. Moved by: James Gibson – Rilla Race

That Bylaw 1617, being a bylaw to establish and implement fees and/or charges (collectively, "Fees") for certain Municipal Services be read a first, second and third time and finally passed this 13<sup>th</sup> day of December, 2016.

Carried.

10. Moved by: Ted Zimmerman – Ken Wilson

That the Township of Chapple accept recommendations as per report provided by the Emergency Management Program Committee December 13, 2016 and declare that all the necessary requirements of the Emergency Management and Civil Protection Act RSO 1990 and Ontario Regulation 380/04 have been completed.

Carried.

11. Moved by: Rilla Race – James Gibson

That the Township of Chapple appoint Ted Zimmerman as a second alternate to Head of Council for the Emergency Management Plan.

Carried.

12. Moved by: Ken Wilson – James Gibson

That By-law No. 1618, being a by-law authorizing the borrowing of money to meet current expenditures of The Corporation of the Township of Chapple be read a first, second and third time and finally passed this 13th day December, 2016.

Carried.

13. Moved by: Ted Zimmerman – Rilla Race

That we hereby authorize the payment of all outstanding invoices to December 31, 2016.

Carried.

14. Moved by: Rilla Race – James Gibson

That the Corporation of the Township of Chapple make grant applications for summer students in 2017.

Carried.

15. Moved by: Rilla Race – James Gibson

That the following names be submitted to RRDMA for nomination to a committee or Board:

- Rainy River Valley Agricultural Society – Ted Zimmerman
- Rainy River Veterinary Committee – James Gibson

Carried.

16. Moved by: Rilla Race – Ted Zimmerman

That the following be approved to attend the Rainy River District Municipal Association 26<sup>th</sup> Annual General Meeting on January 28, 2017 in Rainy River, Ontario:

- Peter Van Heyst
- Rilla Race
- Ted Zimmerman
- James Gibson
- Peggy Johnson

Carried.



17. Moved by: James Gibson – Ken Wilson

That the following donation be made to the Rainy River District Municipal Association Annual General Meeting on January 28, 2017 in Rainy River, Ontario: \$ 100.00

Carried.

18. Moved by: Ken Wilson – Ted Zimmerman

That the Township of Chapple approve the 2017 Renewal Proposal received from BFL Canada in the amount of \$40,483.00 plus applicable taxes for the Municipal Insurance Program.

Carried.

19. Moved by: James Gibson – Rilla Race

That the Township of Chapple approve the following 4<sup>th</sup> Quarter Education Levy payments:

English Public	\$ 60,478.19
English Separate	\$ 8,019.44

Carried.

20. Moved by: Ted Zimmerman – Rilla Race

That the Township of Chapple approve registration to the AMCTO Municipal Administration Program – Unit 3 at a cost of \$395.50 (\$350.00 plus HST) for Cindy Nielson.

Carried.

21. Moved by: Rilla Race – James Gibson

That Bylaw 1619, being a bylaw for the Corporation of the Township of Chapple to enter into a retainer agreement effective September 1, 2014 with Derksen Professional Corporation, be read a first, second and third time and finally passed this 13<sup>th</sup> day of December, 2016.

Carried.

22. Moved by: Ken Wilson – Ted Zimmerman

That the Township of Chapple support Town of Lakeshore in their request to the Minister of Education to initiate an immediate moratorium on the Accommodation Review Process until such time as a review of impacts on small rural communities are studied, completed and the results and recommendations are considered.

Carried.

23. Moved by: Rilla Race – James Gibson

That the Township of Chapple approve quote in the amount of \$ 800.00 plus HST received from Saulteaux Consulting & Engineering to prepare construction drawings for renovations to basement of Chapple Recreation Centre.

Carried.

24. Moved by: Ted Zimmerman – Ken Wilson

That the Township of Chapple participate in the Salvation Army "Sponsor-A-Family Program" in the amount of \$ 260.00.

Carried.

25. Moved by: James Gibson – Rilla Race

That Bylaw 1620, being a bylaw for the Corporation of the Township of Chapple to amend the Workplace Harassment Policy to expand and include Workplace Sexual Harassment as per Ontario Bill 132, be read a first, second and third time and finally passed this 13<sup>th</sup> day of December, 2016.

Carried.

26. Moved by: Ken Wilson – James Gibson

That By-law 1621, being a by-law to provide for the regulation of open air burning of materials and to govern the issuance of fire permits, be hereby read a first, second and third time and finally passed this 13<sup>th</sup> day of December, 2016.

Carried.

27. Moved by: Rilla Race – Ted Zimmerman

That the Township of Chapple pay all costs for completion and registration of interconnection of utilities agreement for municipal lots described as Pcl 54-1 Sec SM92 Lt 54 Pl SM92 BARWICK (PIN 56038-0003) and Pcl 55-2 Sec SM92, Lt 55 Pl SM92 BARWICK (PIN 56038-0004)

Carried.

28. Moved by: Ted Zimmerman – Rilla Race

That Martha Nighswander be reimbursed for over-payment of \$1000.00 as she was charged connection fee for unserviced lot when her lot was a serviced lot.

Carried.

29. Moved by: James Gibson – Rilla Race

That we adjourn at 4:50p.m. to meet again January 10, 2017 at 9:00 a.m. for regular meeting of Council at the Chapple Municipal Office.

Carried.

  
\_\_\_\_\_  
Reeve

  
\_\_\_\_\_  
CAO/Clerk/Treasurer