

# Area Municipal Building Inspection Service Committee

*A Partnership of the Municipalities of Alberton, Chapple, LaVallee and Rainy River*

## BUILDING CODES & PERMITS INFORMATION SHEET

### OVERVIEW:

The Ontario Building Code is a regulation made under the *Building Code Act*, which by law, must be enforced by all municipalities.

The Code is essentially a set of minimum provisions respecting the safety of buildings with reference to public health, fire protection and structural sufficiency. Its primary purpose is the promotion of public safety through the application of appropriate uniform building standards.

### BUILDING PERMITS & DEMOLITION PERMITS:

A Building Permit is a license issued by a municipality, which grants legal permission to begin a construction project. Permits are typically required for new building(s), additions, prefabricated structures and alterations to heating, ventilation, air-conditioning (HVAC) and plumbing systems, and some renovations.

*It is unlawful to start a building project without having first obtained a Building Permit.*

A Demolition Permit is needed for the removal of all buildings. To have your property assessment value reflect this change, a Form 357 needs to be completed and submitted to the Municipal Property Assessment Corporation (MPAC).

### APPLYING FOR A BUILDING PERMIT:

1. Ensure that your project complies with the municipality's Zoning By-Law(s) – which regulate the use, size, required setbacks, etc., of land and buildings – and with other applicable law, regulations and policies of various Ministries and agencies (i.e. MNR, MTO, Hydro One, Northwestern Health Unit), New Home Warranty, etc. **If you have questions or require further information or clarifications, contact Chief Building Official Marc McPherson at (807) 275-7814.**
2. Fill out all applicable areas of the Application Form. Sign and date the form in the areas indicated.
3. Adequate drawings and related information which clearly show the building's structure and services as well as the location of all buildings and services on the property must be provided with your application.

4. Submit the completed application form together with the drawings, information and required fee to the municipality for review by the Chief Building Official.
5. Keep the municipality informed as your project progresses so appropriate inspections can be done. **Remember, it is your *responsibility* to call for inspections to ensure Code compliance.**

Local Approval Agencies:

Northwestern Health Unit (Fort Frances) .....(807) 274-9827  
Ministry of Natural Resources (Fort France) .....(807) 274-5337  
Ministry of Transportation (Kenora) .....(807) 468-2761  
Ministry of Labour (Dryden) .....(807) 223-4898  
Electrical Safety Authority .....(877) 372-7233

AMBIS Municipal Contact Numbers:

Township of Rainy River .....(807) 852-3244  
Township of LaVallee .....(807) 486-3452  
Township of Chapple .....(807) 487-2354  
Township of Alberton .....(807) 274-6053

**Include:**

1. Site Plan
2. Cost Estimate
3. Drawings with all construction detail