

**THE CORPORATION OF THE TOWNSHIP OF CHAPPLE
COUNCIL MEETING
August 14, 2018**

The regular meeting of the Municipal Council of the Corporation of the Township of Chapple was held on Tuesday, August 14, 2018 at 9:00 a.m. in the Municipal Office, Barwick Ontario.

PRESENT: Reeve, Peter Van Heyst and Councillors: Rilla Race, Ted Zimmerman, James Gibson, and Ken Wilson and CAO/Clerk Treasurer Peggy Johnson.

Peter Van Heyst welcomed everyone and declared the meeting open for the transaction of business.

DECLARATIONS: None

1. Moved by: Rilla Race – James Gibson

That the agenda for the regular meeting of August 14, 2018 be hereby approved with the following addendum:

WTP/Paperless Chart Recorder Expenditure Request

Carried

2. Moved by: Ted Zimmerman – James Gibson

That the minutes of the regular meeting of July 10, 2018 and the special meeting of July 24, 2018 be hereby approved.

Carried.

FINANCIAL:

3. Moved by: Ted Zimmerman – Rilla Race

That the financial statement be accepted and the following accounts be paid:

GENERAL	(17,250-17,282)	\$	95,010.08
GENERAL	(17,283-17,322)	\$	167,704.85
GENERAL	(17,300 VOID)	\$	(3,424.20)
GENERAL	(17,323)	\$	3,424.20
GENERAL	(17,324-17,328)	\$	23,468.60
GENERAL	(VISA & WSIB CMO Pmt)	\$	4,939.65
GENERAL	(XEROX Pre-Auth)	\$	922.51
PAYROLL	Run 559 (2,302)	\$	884.14
PAYROLL	Run 561	\$	17,886.40
PAYROLL	Run 562 (2,303)	\$	1,042.69
PAYROLL	Run 563	\$	19,754.07
PAYROLL	Run 564 (2,304)	\$	962.76
PAYROLL	Run 566	\$	18,430.17
PAYROLL	Run 567 (2,305)	\$	200.46
		\$	<u>351,206.38</u>

Carried.

July 10, 2018

DELEGATIONS:

9:00 a.m. Tom Mathies/BDO – Investment Policy

Tom Mathies attended the meeting for further review of the draft investment policies for the Corporation of the Township of Chapple and the Chapple Community Development Fund. The policies shall include the attachment of the entire section of the Municipal Act pertaining to investments. To ensure the longevity of the Community Development Fund, Council directed that no more than \$50,000.00 per calendar year should be withdrawn.

With final approval of the policies, BDO will make recommendations for an *Investment Manager*.

9:45 a.m. John Westra – Request for culvert

As per agreement of June 22, 1992 between John Anthony Westra and the Corporation of the Township of Chapple, it was agreed that with regards to the Westra property described as South Half of Lot 9, Concession 1, Township of Potts, Parcel 14958, John Westra authorized the municipality to enter upon his land to correct drainage problems and that he would accept fill that was produced from the clearing of rock and debris in the ditches adjoining his property. The agreement did not require the municipality to provide a culvert.

Mr. Westra requested that the municipality provide a culvert, provide calcium and complete ditching on the north side of Teeple Road.

After further discussion, Council directed an agreement be drafted to indicate this would be a one-time concession where the municipality would supply a 48 inch by 10 meter culvert, Mr. Westra would be solely responsible for the installation and the municipality be indemnified from any such works. Upon the signing of such an agreement, a culvert will be provided.

10:00 a.m. Dale Smyk – Wildland Fire Protection Plan

Dale Smyk, Bob Johnson, Mike Pistilli/MNRF and Joshua Colling/Fire Chief attended the meeting to provide information with regards to the completion of a Wildland Fire Protection Plan for the Township of Chapple. Dale Smyk and associates are currently working on a hazard map that will be completed by the end of 2018. Dale indicated that they would coordinate finalizing the plan with the Ontario FireSmart Communities Transfer Payment Grant.

10:30 a.m. Robin Wright/Great West Life – Group Benefits Renewal

Robin Wright attended the meeting to provide an update with regards to employee benefits through Great West Life. Robin reported a reduction of 2.89% in premiums. Council was in agreement to accept a monthly premium of \$3,981.53.

REPORTS:

A. AMBIS: Council reviewed July Building Permit and Building Statistics Reports.

Henry Van Ael/CBO has inspected the vacant building located at 79B Agnes Street and confirmed that it is secure and not a public danger. No order to remedy unsafe condition is warranted at this time.

August 14, 2018

B. RRDSSAB: No report.

C. RECREATION: Recreation Financial Statement was reviewed.

4. Moved by: James Gibson – Ken Wilson

ACCOUNTS PAYABLE FOR Chapple Recreation – July & August 2018
BE PAID AS FOLLOWS:

Pre-Auth	Hydro One – Ball Park (May 8-June 8/18)	\$	39.81
Pre-Auth	Hydro one – Hall (May 8-June 8/18)	\$	357.96
Pre-Auth	Bell Canada – July	\$	54.15
Pre-Auth	Hydro One – Hall (June 8-July 10/18)	\$	407.05
Pre-Auth	Hydro One – Rink (May 24-June 22/18)	\$	232.93
Pre-Auth	Hydro One – Ball Park (June 8-July 10/18)	\$	105.38
Pre-Auth	Union Gas (June 21-July 25/18)	\$	857.00
Online Pmt	Bell Canada – August	\$	54.15
Chq #3060	Township of Chapple	\$	190.25
Chq #3061	Fort Frances General Supply	\$	67.99
Chq #3062	Pineview Mennonite Church	\$	100.00
Chq #3063	Tompkins Hardware Ltd	\$	107.24
		\$	<u>2,573.91</u>

Carried.

D. HERITAGE: No report.

E. EMO PUBLIC LIBRARY: Council reviewed the March 28 and May 30, 2018 Board Meeting Minutes.

F. FIRE DEPARTMENT:

5. Moved by: Rilla Race – James Gibson

That the Township of Chapple make a grant application to the Jenny's Heroes Canada for a Spreader/Cutter Combi-Tool (Jaws of Life) in the amount of \$17,495.00 plus applicable tax.

Carried.

G. HEALTH AND SAFETY: No report.

H. DRAINAGE: No report.

I. RAINY RIVER DISTRICT MUNICIPAL ASSOCIATION: No report.

J. PUBLIC WORKS SUPERINTENDENT – Randy Both

Council reviewed the Road Report PWD2018-08.

With a verbal report, Randy indicated that he has purchased an additional load of calcium.

Carried.

K. CAO/CLERK-TREASURER – Peggy Johnson

Council reviewed the Administrative Report provided by the CAO/Clerk Treasurer.

6. Moved by: James Gibson – Ted Zimmerman

That the Township of Chapple approves the completion of a reference plan of survey for Lots 23-24 PL M86 Agnes Street.

Tabled.

To date, no payment or agreement has been signed for the proposed sale of these lots.

L. WATER TREATMENT PLANT REPORT – David McKelvie

Council reviewed the July 2018 Operating Report and July 2018 Maintenance report as provided by David McKelvie.

7. Moved by: Rilla Race – James Gibson

That the following minutes be received:

Public Library: March 28, 2018
May 30, 2018

Carried.

8. Moved by: Ted Zimmerman – Rilla Race

That the reports for August, 2018 be hereby approved.

Carried.

9. Moved by: Rilla Race – James Gibson

BE IT RESOLVED that the **Municipal Council of The Corporation of the Township of Chapple** hereby agree to go in-camera at 10:55 a.m. as authorized under Section 239 of the **Municipal Act, 2001** for the following purpose:

- Security of property of the municipality;
- Personal matters about an identifiable individual, including municipal employees;
- A proposed or pending acquisitions or disposition of land by the municipality;
- Labour relations or employee negotiations;
- Litigation or potential litigation, including matter before administrative tribunals, affecting the municipality;
- Advice subject to a solicitor-client privilege, including communications necessary for that purpose;
- A matter in respect of which a council, local board or committee or other body may hold a closed meeting under another Act, 2001, c 25, s. 239 (2);
- Information explicitly supplied in confidence to the municipality by Canada, a province or territory or a Crown agency of any of them;
- A trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the municipality, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- A trade secret or scientific, technical, commercial or financial information that belongs to the municipality and has monetary value or potential monetary value;
- A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality;
- Consideration of a request under the *Municipal Freedom of Information and Protection of Privacy Act*.

Carried.

Council returned to public meeting of Council. As per limits established within the municipal Human Resources Policy, Dave McKelvie and George Chojko-Bolec will be provided with cheques for recognition of years of service with Chapple.

Tony Bliss/Part-time will cover maintenance works for the Township until such time as the municipality is no longer in a position of "lame-duck" and able to hire new employees.

RESOLUTIONS:

10. Moved by: James Gibson – Ted Zimmerman

That By-law 1676, being a by-law to authorize the Reeve and CAO/Clerk Treasurer for the Corporation of the Township of Chapple to enter into a retainer agreement with Derksen Professional Corporation for the provision of Legal Services, be read a first, second and third time and finally passed this 14th day of August, 2018.

Carried.

11. Moved by: James Gibson – Rilla Race

That By-law 1677, being a by-law to authorize the Reeve and CAO/Clerk Treasurer for the Corporation of the Township of Chapple to enter into a service agreement with BDO for the completion of an investment policy, be read a first, second and third time and finally passed this 14th day of August, 2018.

Carried.

12. Moved by: James Gibson – Ken Wilson

That the Township of Chapple approval Policy No. 37 – "Fit for Duty" as attached.

Carried.

13. Moved by: Rilla Race – Ted Zimmerman

That By-law 1678, being a by-law to authorize the Reeve and CAO/Clerk Treasurer for the Corporation of the Township of Chapple to enter into a service agreement with Nigigoonsiminikaaning First Nation for the provision of building inspection services, be read a first, second and third time and finally passed this 14th day of August, 2018.

Carried.

14. Moved by: Rilla Race – James Gibson

That the Township of Chapple appoint Alain Tanquay as Deputy Building Official.

Carried.

15. Moved by: James Gibson – Ted Zimmerman

That the Township of Chapple, subject and without prejudice to the Municipality's rights and entitlements under or pursuant to the site plan agreement dated March 24, 2016 between the Municipality and New Gold, including, without limitation, paragraph 16 thereof agree to a partial reduction in the amount of \$2,740,250.00 to Irrevocable Standby Letter of Credit No. OSB21497GWS.

Carried.

16. Moved by: Ken Wilson – Rilla Race

That the Township of Chapple approve the appointment of Leroy Rempel and Timothy Rempel to the Chapple Fire and Emergency Service.

Carried.

17. Moved by: James Gibson – Rilla Race

That the Township of Chapple approve the purchase of a Paperless Chart Recorder in the amount of \$ 6,081.60. Contribution to the WTP Reserve, as per the 2018 budget, will be reduced by this amount for the expenditure.

Carried.

18. Moved by: Rilla Race – Ted Zimmerman

That the Township of Chapple approve the OCWA Agreement in draft subject to review and confirmation of agreement in final form.

Carried.

19. Moved by: James Gibson – Ken Wilson

That the Township of Chapple approve the additional purchase of \$20,000.00 in calcium for 2018.

Carried.

This road expenditure is to be funded through general funds. Should a short fall result, the deficit will be carried over to next years budget.

20. Moved by: Rilla Race – Ken Wilson

That the Township of Chapple approve the additional crushing of gravel for an estimated cost of \$ 5,000.00.

Carried.

21. Moved by: Ted Zimmerman – James Gibson

That we adjourn at 12:25 p.m. to meet again September 11, 2018 at 9:00 a.m. for regular meeting of Council at the Chapple Municipal Office.

Carried.

Peter van Heyst
Reeve

Regina Johnson
CAO/Clerk Treasurer